

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #858

DATE: May 15, 2012

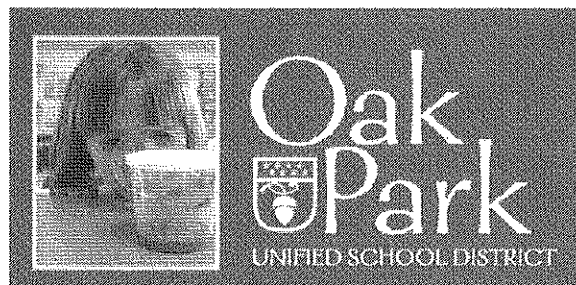
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Allen Rosen, Vice President
Mary Pallant, Clerk
Barbara Laifman, Member
Sepideh Yeoh, Member
Erica Rosenberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, June 19, 2012

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #858
May 15, 2012

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant II

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. SUPERINTENDENT EVALUATION

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park Presentation Room – G-9 at 6:00 p.m.**, Oak Park, California

V. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to OPHS Ventura County Science Fair Winner - Shruti Aggarwal
2. Presentation to OPHS Rocket Team
3. Presentation to Rotary Club Essay Winners

4. Presentation to 2012 Retirees
5. Remarks from Board Members
6. Remarks from Student Board Representative
7. Remarks from Superintendent
8. Report from School Site Councils
9. Report from Facilities Planning Committee
10. Report from Technology Committee

B. **DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **Governor's May Revision – 2012-2013 Budget Proposal**

C. **BUSINESS SESSION:**

1. **CONSENT AGENDA**

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting March 20, 2012**
- b. **Public Employee/Employment Changes 01CL21834-01CL21862 & 01CE05552-01CE05589** 1
3
- c. **Approve Purchase Orders – April 1 – April 30, 2012** 7
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Disposal of Obsolete or Surplus Equipment**
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment and property
- e. **Ratify Out of State Travel for Certificated Employee to Attend Advanced Placement Workshop in Dallas – July 30-August 2, 2012** 14
Board approval required for out of state travel for employees
- f. **Approve Designation of the 2012-2013 District/School Representatives to California Interscholastic Federation Leagues** 15
CIF By-Laws requires Board approval of District/School Representatives to CIF Leagues
- g. **Approve Overnight Trip for Oak Park High School Boys' Basketball Summer Tournament – June 22-24, 2012** 17
Board Policy 6153 requires Board approval for student overnight trips
- h. **Approve Overnight Trip for Oak Park High School Cheer Squads–July 19-22, 2012** 18
Board Policy 6153 requires Board approval for student overnight trips
- i. **Approve Quarterly Report on Williams Uniform Complaints – April 2012** 19
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- j. **Approve Denial of Claim Against the District – Claim #12-02** 21
Board asked to deny claim against District
- k. **Receive and Review 2011-12 Second Period Attendance Report** 22
Board Policy required Board approval for enrollment and attendance reports

ACTION

2. **BUSINESS SERVICES**

- a. **Approve Award of Bid #12-08R, Building E Administration Modernization at Oak Park High School** 27
Board Policy 3312 Requires Board approval for contract for services

- b. **Approve Award of Bid #12-11R, Parking Lot Repairs and Replacement at Medea Creek Middle School** 29
Board Policy 3312 Requires Board approval for contract for services
- c. **Approve Award of Bid #12-13R, Asphalt Repairs and Replacement at Red Oak and Oak Hills Elementary Schools** 31
Board Policy 3312 Requires Board approval for contract for services
- d. **Approve Project to be Paid From Measure R Bond Funds – Project #12-03R, Roof Repair and Replacement on Locker Structures at Oak Park High School** 33
Board asked to approve projects using Measure R funds not previously designated
- e. **Approve Project to be Paid From Measure R Bond Funds – Project #12-04R, Roof Drain Repairs at Red Oak Elementary School** 43
Board asked to approve projects using Measure R funds not previously designated
- f. **Approve Resolution #12-09 Authorizing Emergency Repairs at Oak Hills Elementary School** 53
Board Policy 3312 Requires Board approval for contract for services
- g. **Approve 2012-13 Instructional Minutes/School Bell Schedules** 55
Education Code 46201 requires the Board to certify the instructional minutes meets the intent of longer school day provisions in SB 813
- h. **Public Hearing and Approve Proposed Flexibility Transfer of 2012-2013 Categorical Program Funds** 57
Education Code 42605(c)(2) requires a Public Hearing and Board approval for transfer of Categorical Program Funds
- i. **Approve District of Choice Reporting Requirements** 59
Education Code 48313 requires District's to report to surrounding districts information on District of Choice program

3. **BOARD POLICIES**

- a. **Approve Amendment to Board Policy 4140, 4240 – Bargaining Units – 2nd Reading** 61
Updated policy reflects new law AB 501 which expands the definition of “exclusive representative” to allow employees who are neither certificated nor classified employees to be represented and expands the definition of “public school employer” to include certain joint powers agencies so that employees of the JPA may be represented.
- b. **Approve Amendment to Board Policy 5111 – Admission – Second Reading** 67
Policy revised to make the timeline for students to enroll in the school in their attendance area consistent with the timeline for intradistrict open enrollment established pursuant to BP5116.1. Policy also reflects new Federal guidance clarifying that district may not adopt enrollment procedures based on the actual or perceived citizenship or immigration status of students or their parents/guardians.
- c. **Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – Second Reading** 71
Mandated policy is updated to renumber legal cites pursuant to new law (SB 1080, 2010), effective January 1, 2012. Policy also deletes material specifying the term of the suspension or expulsion of students who violate this policy, which is repeated in AR5144.1 – Suspension and Expulsion/Due Process.
- d. **Approve Amendment to Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – Second Reading** 75
Policy updated to reflect new law (SB 161) which authorizes districts to train volunteer, nonmedical district employees to provide emergency anti-seizure medication to students suffering from epileptic seizures when licensed health care professionals are not available on site.

- e. **Approve Amendment to Board Policy 6143 – Courses of Study – Second Reading** 79
Mandated policy includes expanded language on the articulation of courses of study across grade levels and with postsecondary institutions, and clarifies requirement to offer secondary students a course of study that prepares them to meet the prerequisites for college admission and to attain entry-level employment skills. Material regarding notifications to students in grades 9-12 moved to AR.
- f. **Approve Amendment to Board Policy 6145.2 – Athletic Competition – 2nd Reading** 83
Policy updated to reflect new law (AB 25) which requires districts to distribute information on concussions and head injuries to student athletes and their parents/guardians and requires that a student athlete who is suspected of sustaining a concussion be immediately removed from the athletic activity and not allowed to return until a health care provider provides written clearance. Policy also reflects new court decision regarding liability for failure to provide equivalent athletic opportunities for males and females even if females did not provide notice to disadvantageous treatment and new law (SB 107) which extends the operation of CIF until 2017 and CIF bylaws related to student eligibility for interscholastic athletic programs.
- g. **Approve Adoption of Board Policy 6170.1–Transitional Kindergarten–2nd Reading** 89
New policy reflects new law (SB 1381, 2010) which requires districts to establish “transitional kindergarten” programs beginning in the 2012-13 school year for children whose admission to kindergarten is delayed due to changes in law affecting the age criterion for admission to kindergarten. Policy addresses student eligibility for the program, curriculum and instruction, staffing and student’s continuing to kindergarten at the completion of the transitional kindergarten program.
- h. **Approve Amendment to Board Policy 1113 – District and School Web Sites – First Reading** 95
Updated policy 1) includes new section on “Design Standards” addressing the accessibility of web sites to individuals with disabilities per U.S. Department of Justice technical assistant publication, 2) relates policy regarding advertising in school publications to advertising on district and school web sites, and 3) clarifies option relating to posting of individual student photographs.
- i. **Approve Amendment to Board Policy 2210 – Administrative Discretion Regarding Board Policy – First Reading** 101
Policy updated to reflect new law (SB 70, 2011) which extends the flexibility to use funds received for 39 “Tier 3” categorical programs for any education purpose through the 2014-15 fiscal year. Date in text deleted to avoid the need for additional revision if flexibility is extended in the future.
- j. **Approve Amendment to Board Policy 5116.1 – Intradistrict Open Enrollment** 105
Mandated policy revised to reflect new law (SBX5 4) which allows a student attending a school identified by the CDE as an “open Enrollment school” to transfer to another school that has a higher Academic Performance Index. Policy contains language giving priority for admission to student attending an identified school who wish to transfer to another school with the district.
- k. **Approve Amendment to Board Policy 9223 – Filling Vacancies** 111
Bylaw updated to reflect new law (AB 334) which allows governing boards to approve a board member’s out-of-state absence for illness or urgent necessity for an unlimited duration. Updated bylaw also reflects current law that provides that, when an interim board member is appointed to fill an absence created by a member’s military deployment that exceeds six months, the term of the interim member cannot extend beyond the return of the absent board member or beyond the next regularly schedule election for that office, whichever occurs first.
- l. **Approve Amendment to Board Policy 9320 – Meetings and Notices** 119
Mandated bylaw updated to reflect new law (AB 1344) which prohibits boards from calling special meetings to address the salaries, salary schedules, or other compensation of the

superintendent, assistant superintendent, or other specified employees. Bylaw also reflects requirement added by AB1344 to post the agenda for a regular meeting and the notice of a special meeting on the district web site, if there is one.

VIII. INFORMATION ITEMS

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS

1. Brookside Elementary School Report	129
2. Oak Hills Elementary School Report	130
3. Red Oak Elementary School Report	131
4. Medea Creek Middle School Report	132
5. Oak Park High School Report	134
6. Oak View High School/Oak Park Independent School	135
7. Oak Park Neighborhood School	

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

4-17-12

#856

CALL TO ORDER/MEETING PLACE

The Board of Education Vice President, Mr. Allen Rosen, called the regular meeting to order at 5:10 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

BOARD ABSENT

Ms. Jan Iceland, President

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:11 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education Vice President, Allen Rosen, reconvened the regular meeting to order at 6:05 p.m. in Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

BOARD ABSENT

Ms. Jan Iceland, President

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Mark Moss led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

At the Closed Session held this evening, the Board took no action.

ADOPTION OF AGENDA

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education adopted the agenda as presented except to move item C.1.f. to Action and table item C.2.g. to the May meeting. Motion carried 4-0-1 Absent.

PUBLIC SPEAKERS

Susan Allen

PRESENTATIONS

1. Presentation to MCMS Ventura County Science Fair Winners
2. Presentation to Ventura County Ideas to Impact Participants
3. Presentation to QuikSCIENCE Participants
4. Presentation of Partners in Education Award to Oak Park Arts Alliance

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman reported she attended the I2I award ceremony, *Thorough Modern Mille* play at OPHS, BES Open House, ROES Wax Museum, Fran Pavley's Celebration of Women, Friends Gala, and OHES Casino Nite. Oak Park Outreach Committee is looking for volunteers for the Big Sunday event. Board Member Sepideh Yeoh reported she attended the Ventura County School Boards Association Dinner Meeting, ROES 3rd Grade Wax Museum, OHES Casino Nite, Fran Pavley's Celebration of Women lunch, and the Rancho Simi Recreation and Parks Department planning meeting. She is working with OVHS students with their participation in the ROES International Gala on May 18 at 6 p.m. Board Member Mary Pallant reported she attended the MAC meeting, the Facilities Planning Meeting and the VCSBA Dinner Meeting. Board Member Allen Rosen attended the Facilities Planning Committee sub-committee meetings on Tuesday morning. He commented that having all the students here this evening to receive awards are what we are all here for, our focus is on the students.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Erica Rosenberg reported there will be a Junior Class fundraiser, Thursday was the last rally, the Spring Finale and Spring Dance are coming up. ASB Elections will be held this week.

REPORT FROM SUPERINTENDENT

Dr. Knight reported that Earth Week is here and the focus this year is on global climate change and reducing our carbon footprint. We are having a Low CARBon community dinner tomorrow night at 6 p.m. and will showing the film What is the Electric Car at 7 p.m. Dr. Knight stated we are now looking forward to the Big Sunday even in Oak Park on May 6th. We are excited to offer 50 trees that our students and families will plant in the years of 50 senior citizens. The trees have been donated by Greg Epstein of Enhanced Landscape.

Report from School Site Councils

The Board received a School Site Council reports from Medea Creek Middle School, Oak View High School and Oak Park Independent School.

Report from Facilities Planning Committee

Peter Kristensen reported on the continuing work of the Facilities Planning Committee

C.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the Consent Agenda. Motion carried 4-0-1 Absent.

- a. Approve Minutes of Regular Board Meeting March 20, 2012
- b. Public Employee/Employment Changes 01CL21829-01CL21833 & 01CE05539-01CE05551
- c. Approve Purchase Orders – March 1 – March 31, 2012
- d. Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and or Library Books
- e. Ratify Out of State Travel for Certificated Employees and an Administrator to Attend Daily Five/Daily Café Training in Phoenix, Arizona – March 17-18, 2012
- g. Approve Contract Renewal for 2012-13 Crossing Guard Services
- h. Approve 2012-13 Transportation Agreement with Tumbleweed Transportation
- i. Approve Facility Use by Religious Organization
- j. Ratify Overnight Trip for Oak Park High School Whale Team – April 15-17, 2012
- k. Approve Overnight Trip for Oak Park High School Girls' Basketball Team – July 19-22, 2012
- l. Approve Out of State Travel for Pupil Service Administrator to Attend National Special Education Institute – May 6-9, 2012

ACTION

C.1.f. Approve Overnight Trip for Oak Park High School Rocket Team – May 11-13, 2012 11

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amended dates for the Overnight Trip for Oak Park High School Rocket Team – May 10-13, 2012. Motion carried 4-0-1 Absent.

2. BUSINESS SERVICES

a. Approve Award of Bid #12-02, Relocatable Ramp Repairs

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education tabled this item. Motion carried 4-0-1 Absent.

b. Approve Award of Bid #12-07, Building 300 Modernization at Brookside Elementary School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved to accept the request of Ventura Construction to withdraw its bid due to a clerical error in its preparation, to waive all the informalities in all of the other bids received regarded as minor irregularities, and award Bid #12-07, Building 300 Modernization at Brookside Elementary School to Waisman Construction as lowest bidder in the amount of \$603,000. Motion carried 4-0-1 Absent.

c. Approve Award of Bid #12-10, Building M and N Restroom Modernization at Oak Park High School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the award of Bid#12-10, Building M and N Restroom Modernization at Oak Park High School to Malibu Pacific, in the amount of \$149,900, as lowest responsive and responsible bidder. Motion carried 4-0-1 Absent.

d. Approve Award of Bid #12-25, Building E Roof Repair and Replacement at Medea Creek Middle School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the award of Bid #12-25, Building E Roof Repair and Replacement at Medea Creek Middle School to Channel Islands Roofing in the amount of \$54,887, as the lowest responsive and responsible bidder. Motion carried 4-0-1 Absent.

e. Approve Proposal for Soils Engineering Services at Medea Creek Middle School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the proposal received from Construction Testing and Engineering, Inc. for soils testing at Medea Creek Middle in the amount of \$5,000. Motion carried 4-0-1 Absent.

f. Approve Project to be Paid from Measure R Bond Funds – Domestic Water Main Repair at Red Oak Elementary School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the use of Measure R bond funds for repair of the domestic water main supply at Red Oak Elementary School as specified and amended the Facilities Master Plan accordingly. Motion carried 4-0-1 Absent.

g. Approve Resolution #12-09 Authorizing Emergency Repairs at Oak Hills Elementary School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education tabled this item because it requires all members of the Board to be present and Mrs. Iceland is absent. Motion carried 4-0-1 Absent.

h. Approve Safe School Plans

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the Safe School Plans. Motion carried 4-0-1 Absent.

i. Approve Donations

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the donations to Oak Park Unified School District. Motion carried 4-0-1.

3. HUMAN RESOURCES

a. Public Hearing and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the Collective Bargaining Agreement between the District and Oak Park Classified Association. Motion carried 4-0-1 Absent.

b. Public Hearing and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the Collective Bargaining Agreement between the District and Oak Park Teachers Association. Motion carried 4-0-1 Absent.

c. Approve the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association. Motion carried 4-0-1 Absent.

d. Approve the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association. Motion carried 4-0-1 Absent.

e. Approve Revised Classified Holiday Calendar for School Year 2012-13

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the revision to the Classified Holiday Calendar for School Year 2012-13. Motion carried 4-0-1 Absent.

4. BOARD POLICIES

a. Approve Amendment to Board Policy 5022 – Student and Family Privacy Rights – Second Reading

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 5022 – Student and Family Privacy Rights on Second Reading. Motion carried 4-0-1 Absent.

b. Approve Amendment to Board Policy 3100 – Budget – Second Reading

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 3100 – Budget on Second Reading. Motion carried 4-0-1 Absent.

c. Approve Amendment to Board Policy 4140, 4240 – Bargaining Units – First Reading

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education tabled the amendment to Board Policy 4140, 4240 – Bargaining Units for further information. Motion carried 5-0.

d. Approve Amendment to Board Policy 5111 – Admission – First Reading

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 5111 – Admission – First Reading. Motion carried 4-0-1 Absent.

e. Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – First Reading

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – First Reading. Motion carried 4-0-1 Absent.

f. Approve Amendment to Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – First Reading

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 5141.21 – Administering Medication and Monitoring Health Condition – First Reading. Motion carried 4-0-1 Absent.

g. Approve Amendment to Board Policy 6143 – Courses of Study – First Reading

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 6143 – Courses of Study – First Reading. Motion carried 4-0-1 Absent.

h. Approve Amendment to Board Policy 6145.2 – Athletic Competition – 1st Reading

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 6145.2 – Athletic Competition – First Reading. Motion carried 4-0-1 Absent.

i. Approve Adoption of Board Policy 6170.1–Transitional Kindergarten–1st Reading

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the adoption of Board Policy 6170.1 – Transitional Kindergarten – First Reading. Motion carried 4-0-1.

VII. INFORMATION ITEMS

The Board agreed to hold a Special Closed Session Meeting on May 3, 2012 at 5:00 p.m.

VIII. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 8:54 p.m. Board adjourned to Closed Session at 8:40 p.m. Board adjourned Closes Session at 9:19 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
 FROM: DR. ANTHONY W. KNIGHT, Superintendent
 DATE: MAY 15, 2012
 SUBJECT: C.1.b. APPROVE CERTIFICATED PERSONNEL ACTIONS AS RECOMMENDED BY THE
 SUPERINTENDENT Consent

ISSUE: Approval/ratification of certificated personnel actions.

AUTHORIZATION TO EMPLOY

Number	Name	Classification	Start Date	Fund	Site/Grade
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AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CE05552	Rob Hall	JV Ass't Softball	2/24-5/11/2012	ASB	1000.00	OPHS
01CE05553	Roger Newell	Varsity Softball	2/24-5/11/2012	ASB	1800.00	OPHS
01CE05554	David Kinberg	Freshman Baseball	2/24-5/11/2012	Dist. Site	1043.00	OPHS
01CE05555	David Kinberg	Freshman Baseball	2/24-5/11/2012	ASB	357.00	OPHS
01CE05556	Mark Jacobs	JV Softball	2/24-5/11/2012	Dist. Site	1782.00	OPHS
01CE05557	Pam Vaughan	CSF Advisor	2011-2012	Dist. Site	648.00	OPHS
01CE05558	Daniel O'Brien	Jazz/Orchestra	8/30-1/23/2012	ASB	450.00	OPHS
01CE05559	Daniel O'Brien	Jazz/Orchestra	1/30-6/11/2012	ASB	450.00	OPHS
01CE05560	Robbin Lund	Leadership Team	2011-2012	Dist. Site	145.00	ROES
01CE05561	Sheri Merfeld	Leadership Team	2011-2012	Dist. Site	145.00	ROES
01CE05562	Jan Sloane	Leadership Team	2011-2012	Dist. Site	145.00	ROES
01CE05563	Maureen McDowell	Leadership Team	2011-2012	Dist. Site	145.00	ROES
01CE05564	Marjorie Cohen	Leadership Team	2011-2012	Dist. Site	145.00	ROES
01CE05565	Jamie Brown	Emergency Coor	2011-2012	Dist. Site	255.00	ROES
01CE05566	Elisa Duffy	Student Council	2011-2012	Dist. Site	243.00	ROES
01CE05567	Nicole LoBianco	Teacher In Charge	2011-2012	Dist. Site	800.00	ROES
01CE05568	Nicole LoBianco	Sunshine Club	2011-2012	Dist. Site	162.00	ROES
01CE05569	Pennie Sullivan	Student Council	2011-2012	Dist. Site	243.00	ROES
01CE05570	Pennie Sullivan	Leadership	2011-2012	Dist. Site	72.50	ROES
01CE05571	Grace McKeegan	SST Coordinator	2011-2012	Dist. Site	560.00	ROES
01CE05572	Kathy Strong	Leadership	2011-2012	Dist. Site	72.50	ROES
01CE05573	Barb Jones	504 Coordinator	2011-2012	Dist. Site	243.00	ROES
01CE05574	Victor Anderson	AED District Coor.	11/1-4-30-2012	Safety	1250.00	MCMS
01CE05575	Erik Amerikaner	National Bd Teacher	12/2011-6/2012	General	700.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective	Fund	Site
01CE05576	Lianne Arnold	Maternity Leave	5/4/2012-6/15/2012	General	OHES
01CE05577	April Driscoll	2 nd year LOA	2012-2013	General	OHES
01CE05578	Nicole Elsokary	2 nd year LOA	2012-2013	General	BES
01CE05579	Kristin Nave	2 nd year LOA	2012-2013	General	Sp Ed

SEPARATION

Number	Name	Position	Separation	Effective Date	Site
01CE05580	Cyndy Hall	Music Teacher	Retirement	6/15/2012	District
01CE05581	Linda Niebergall	SP Ed Teacher	Retirement	6/15/2012	OPHS
01CE05582	Pamela Vaughan	Math Teacher	Retirement	6/15/2012	OPHS
01CE05583	Gerri Langley	Math Teacher	Retirement	6/15/2012	OPHS
01CE05584	Jane Schulze	Independent Study Teacher	Retirement	6/15/2012	OPIS
01CE05585	Sharon Cohen	Alternative Education Tchr	Retirement	6/15/2012	OVHS
01CE05586	Nancy Kollander	Math Teacher	Retirement	6/15/2012	MCMS
01CE05587	Linda Glander	Elementary Teacher	Retirement	6/15/2012	BES
01CE05588	Paula Stromquist	Elementary Teacher	Retirement	6/15/2012	BES
01CE05589	Maryann Johnson	Elementary Teacher	Retirement	6/15/2012	BES

Prepared by:
 Leslie Heilbron, Ed.D.
 Assistant Superintendent, HR

Respectfully Submitted,

Anthony W. Knight, Ed.D.,
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 15, 2012

SUBJECT: C.1.b. APPROVE CLASSIFIED PERSONNEL ACTIONS AS RECOMMENDED BY THE SUPERINTENDENT

CONSENT

ISSUE: Approval/ratification of classified personnel actions.

AUTHORIZATION TO HIRE

Number	Name	Position	Salary	Fund	Start Date	Site
CL21834	Mary Galpin	Instructional Assistant II	\$14.46	Spec. Ed.	4/30/12	OPNS

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
CL21835	Bruce Beck	Golf Coach	2/24/12-5/2/12	ATH	\$1782.00	OPHS
CL21836	Patrick Quinn	Boys' Volleyball V. Coach	2/24/12-5/2/12	ATH	\$2808.00	OPHS
CL21837	Julianna Bloom	Boys' Volleyball JV Coach	2/24/12-5/2/12	ATH	\$1530.00	OPHS
CL21838	Greg Parrone	Asst. Track Coach	2/24/12-5/4/12	ASB	\$1500.00	OPHS
CL21839	Michelle Zeolla	Asst. Track Coach	2/24/12-5/4/12	ASB	\$1500.00	OPHS
CL21840	Skip Hicks	Asst. Track Coach	2/24/12-5/4/12	ASB	\$1500.00	OPHS
CL21841	Michael Thompson	Asst. Track Coach	2/24/12-5/4/12	ASB	\$1500.00	OPHS
CL21842	Steve Ostrove	Asst. Track Coach	2/24/12-5/4/12	ASB	\$1500.00	OPHS
CL21843	Tracy Spenser	Asst. Track Coach	2/24/12-5-4-12	ASB	\$1500.00	OPHS
CL21844	Tim Schnaible	Boys' Tennis Co-Coach	2/24/12-5/4/12	ATH	\$1085.00	OPHS
CL21845	Tim Schnaible	Tennis Court Maintenance	2/24/12-5/4/12	ATH	\$300.00	OPHS
CL21846	Carl Joyce	Boys' Tennis Co-Coach	2/24/12-5/4/12	ATH	\$1085.00	OPHS
CL21847	Carl Joyce	Boy's Tennis CO-Coach	2/24/12-5/4/12	ASB	\$500.00	OPHS
CL21848	Donn James	Asst. Golf Coach	2/24/12-5/2/12	ASB	\$750.00	OPHS
CL21849	Shannon Curtis	Asst. Track Coach	2/24/12-5/4/12	ATH	\$1656.00	OPHS
CL21850	Marc Minasian	Boys' Head Track Coach	2/24/12-5/4/12	ATH	\$2043.00	OPHS
CL21851	Marc Minasian	Girls' Head Track Coach	2/24/12-5/4/12	ATH	\$2043.00	OPHS
CL21852	Josh Rosenberg	Asst. Baseball Coach	2/24/12-5/11/12	ATH	\$500.00	OPHS
CL21853	Paul Romero	Asst. Baseball Coach	2/24/12-5/11/12	ATH	\$500.00	OPHS
CL21854	Justyn Czyrkliis	Asst. Baseball Coach	2/24/12-5/11/12	ASB	\$1000.00	OPHS
CL21855	Gus Sapon	Asst. Baseball Coach	2/24/12-5/11/12	ASB	\$1000.00	OPHS
CL21856	Robert McPherson	Asst. Baseball Coach	2/24/12-5/11/12	ASB	\$1000.00	OPHS
CL21857	Harold Hale	JV Asst. Baseball Coach	2/24/12-5/11/12	ATH	\$630.00	OPHS
CL21858	Harold Hale	JV Asst. Baseball Coach	2/24/12-5/11/12	ASB	\$120.00	OPHS
CL21859	Courtney Schneck	Girls Lacrosse Head Coach	2/24/12-5/11/12	ASB	\$2043.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective Date	Site
CL21860	Stacey Pisarcik	Temp. change in hours to 11.25 hrs./wk.	4/9/12	OPNS
CL21861	Stacey Pisarcik	Temp. assignment 7.5 hrs./wk.	4/9/12	MCMS
CL21862	Jason Fraychineaud	Change from Temp to Regular IA I	4/23/12	ROES

SEPARATION

Number	Name	Position	Separation Type	Effective Date	Site
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Prepared by:
Leslie Heilbron Assistant Superintendent /Human Resources

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.1.c. APPROVE PURCHASE ORDERS – APRIL 1-30, 2012

CONSENT

ISSUE: Shall the Board approve the purchase orders issued April 1-30, 2012?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

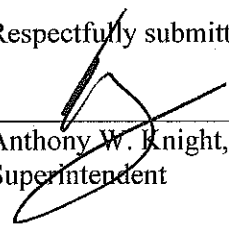
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes 04/01/2012 - 04/30/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B12-00242	Yeal Forman	2012 - Contract Services - Yael Forman	Pupil Services/Special Ed.	010	2,500.00
B12-00243	VCOE	2011-2012 Student Services - VCOE	Pupil Services/Special Ed.	010	36,031.00
P12-00547	Worthington Direct	Classroom Tables	Oak View High School	010	383.92
P12-00573	Senseio	FLAP: Chinese Culture DVDs	Medea Creek Middle School	010	68.35
P12-00574		Parent Mileage Reimbursement	Pupil Services/Special Ed.	010	115.44
P12-00575	Polar Electro Incorporated	DON:Heart Monitor Straps 2012-2013	Medea Creek Middle School	010	2,413.13
P12-00576	Division of State Architect	DSA Fees - Proj 10-05R Gym HVAC OPHS	Business Administration	213	346.19
P12-00577		2010-2011 Settlement - Final Payment	Pupil Services/Special Ed.	010	1,950.00
P12-00578	Las Virgenes School Dist	Registration Fees - Autism Workshop	Pupil Services/Special Ed.	010	550.00
P12-00579	VCOE	Registration Fee to attend Autism Workshop	Pupil Services/Special Ed.	010	130.00
P12-00580	VENTURA COUNTY STAR	Proj 12-13R Legal Ad for Bid - Asphalt OHES/ROES	Business Administration	213	978.12
P12-00581	Wayne Watson DBA Buena Concret	Proj 12-12R Curb Removal - MCMS	Business Administration	213	702.00
P12-00582	Andrew Fels	DonationPFC/VHS to DVD For Lang/mat & supp	Oak Park High School	010	540.00
P12-00583	Follett Educational Services	OHES ELA Replacement books	Curriculum	010	72.42
P12-00584	Construction Testing & Enginee	Proj 12-12R Testing Asphalt Paving MCMS	Business Administration	213	5,000.00
P12-00585	Pearson AGS Globe	French AP/mat & supp	Oak Park High School	010	21.68
P12-00586	Culver Newlin	ROES Furniture order two lunch tables	Business Administration	212	1,873.29
P12-00587	Culver Newlin	OPHS Furniture 2011-12 Science Lab	Business Administration	212	1,147.03
P12-00588	Follett Educational Services	ROES Water Damage Books	Business Administration	010	1,034.77
P12-00589	Pacific Construction & Restore	OHES Rain Damage Remediation/Repairs-Insurance	Business Administration	010	29,516.10
P12-00590	Dunn-Edwards Corporation	Proj 09-03R Paint - Gutter/Roof Repair OHES	Business Administration	213	86.44
P12-00591	Perma-Bound	Book Replacement - Rain Damage OHES Insurance	Business Administration	010	6,814.41
P12-00592	Lloyd's Plumbing, Inc.	Herb&VeggieGarden/Don/mat & supp	Oak Park High School	010	2,554.68
P12-00593	Environmental Testing Associa	Proj 12-07R & Proj 12-10R Testing BES & OPHS	Business Administration	213	895.00
P12-00594	Mechanical	Proj 12-01R Walkway Repairs BES	Business Administration	213	2,170.00
P12-00595	David Kelly dba D.J. Kelly Ent	Proj 12-02R Ramp Repairs OPHS	Business Administration	213	13,194.90

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 04/01/2012 - 04/30/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00596	Hot Bed LaCrosse	Replace Lacrosse Goals-MCMS Vandalism/Insurance	Business Administration	010	1,686.50
P12-00597	DISCOVERY CENTER FOR SCIENCE	Parent funded field trip	Red Oak Elementary School	010	774.24
P12-00598	Regents UCSD, Att: MDTP	Math online testing/Lott/oth exp	Oak Park High School	010	30.00
P12-00599	UNDERWOOD FAMILY FARMS AT TIERRA REJADA	1st Grade Field Trip 4/27/12	Oak Hills Elementary School	010	1,272.00
P12-00600	WorldStrides Heritage Ed	DON:Heritage Festival 4/27-29 2 add'l students	Medea Creek Middle School	010	1,128.00
P12-00601	Wested	Healthy Kids Spring 2012	Curriculum	010	427.50
P12-00602	Justin Harsch	Graphic Design	Superintendent	010	1,000.00
P12-00603	CJSFBALFOUR	DON: CJSF Honor Certificates w/ covers	Medea Creek Middle School	010	95.32
P12-00604	UNDERWOOD FAMILY FARMS AT TIERRA REJADA	Parent funded field trip	Red Oak Elementary School	010	1,188.00
P12-00605	Conejo Awards	Plates for Retirees Pictures	Board of Education	010	268.13
P12-00606	Science Kit & Boreal Lab.	Donation/Science mat & supp	Oak Park High School	010	507.91
P12-00607	VENTURA COUNTY STAR	Proj 12-08R Legal Ad for Bid - Bldg E OPHS	Business Administration	213	969.54
P12-00608	Corporate Telecomm	Proj 12-00R Telephone Audit District-wide	Business Administration	213	1,395.00
P12-00609	Organized Sports Inc.	DON: Locks for Book & PE Lockers 2012-13	Medea Creek Middle School	010	2,166.45
P12-00610	Los Angeles Zoo	Parent funded field trip	Red Oak Elementary School	010	454.00
P12-00611	Main Street Tours	Parent funded field trip	Red Oak Elementary School	010	2,475.00
P12-00612	Disneyland Ticket Mall Order Services	Culmination - Disneyland Tickets	Medea Creek Middle School	010	24,430.00
P12-00613	Santa Barbara Zoo	Parent funded field trip	Red Oak Elementary School	010	1,102.00
P12-00614	Cedar Valley Plumbing	Proj 12-12R Traffic Grate - Supple	Business Administration	213	462.70
P12-00615	Dunn-Edwards Corporation	Proj 12-01R Concrete Walkway Repairs BES	Business Administration	213	53.78
P12-00616	Division of State Architect	Proj 10-01R C DSA Fees DO	Business Administration	213	98.00
T12-00030	Compuwave Inc.	Toner cartridges for FAX machine and HR printer	Human Resources	010	988.85
T12-00031	Maxon Computer, Inc	Computer Class/Donation/PFC/mat & supp	Oak Park High School	010	1,615.00
Total				49	155,676.79

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 04/01/2012 - 04/30/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
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Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	34	126,304.80
212	Measure C6 Technology Bond Fun	2	3,020.32
213	Measure R FACILITIES Bond Fund	13	26,351.67
Total		49	155,676.79

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.1.d APPROVE DISPOSAL OF OBSOLETE OR SURPLUS EQUIPMENT

CONSENT

ISSUE: Should the Board of Education approve the disposal of obsolete or surplus computers and related peripherals per the provisions of Education Code 17546?

BACKGROUND: The attached list school district property that is obsolete, beyond repair, and no longer needed by the schools or district. Education Code 17546 requires the Board to declare that this equipment to be obsolete or surplus authorizing staff to sell, distribute, or otherwise dispose of them.

ALTERNATIVES: 1. Declare the attached list of obsolete equipment as surplus, and authorize its disposal per the provisions of Education Code 17546.
 2. Do not declare the attached list of obsolete equipment as surplus.

RECOMMENDATION: Alternative #1.

RATIONALE: This equipment is obsolete and no longer repairable.

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student	_____	_____	_____	_____

obsolete equipment 20120412.xls

type	s/n	make	model	new inv tag
Projector	UF35-26711	Unifi	UF35	
Projector	UF35-42495	Unifi	UF35	T-0876
Projector	UF35-43045	Unifi	UF35	T-0907
Projector	UF35-37602	Unifi	UF35	
Projector	UF-10-06-10026	Unifi	UF35	T-0917
Projector	UF35-17209	Unifi	UF35	T-0975
Projector	UF35-42639	Unifi	UF35	T-0965
Projector	UF35-23164	Unifi	UF35	T-0850
Projector	UF35-43069	Unifi	UF35	T-0948
Projector	UF35-22797	Unifi	UF35	T-0940
Projector	UF35-22883	Unifi	UF35	T-0860
Projector	UF35-42503	Unifi	UF35	T-0874
Projector	UF35-22581	Unifi	UF35	
Projector	UF35-42903	Unifi	UF35	T-1029
Projector	UF35-12140	Unifi	UF35	
Projector	UF35-23258	Unifi	UF35	T-0862
Projector	UF35-42584	Unifi	UF35	T-0891
Projector	UF35-42917	Unifi	UF35	T-0904

obsolete equipment 20120412.xls

9

type	s/n	make
monitor	MX07C0514780112EH0T1	Dell
monitor	MX07C0514780112FH0RP	Dell
monitor	MX08G1574760542RBK2S	Dell
monitor	MX0419TG4780124AC0XY	Dell
monitor	MX07C0514780112EH0UY	Dell
monitor	MX07C0514780112EH10L	Dell
monitor	MX0419TG478011CDH2BQ	Dell
monitor	MX07C0514780112EH0YX	Dell
monitor	MX07C0514780112FH050	Dell
monitor	MX0419TG4780124AC0ZZ	Dell
monitor	031CG43HW616	Compaq
monitor	918BB48GH311	Compaq
monitor	MX0419TG4780124AC0ZL	Dell
monitor	MX07C0514780112FH0XV	Dell
monitor	MX07C0514780112EH10Q	Dell
monitor	S1JA31702843	CTX
monitor	EW92300249	Viewsonic
monitor	751RL002U02913	Premio
monitor	MX02Y3114760536PA500	Dell
monitor	46138320YA	NEC
monitor	39913663GA	NEC

obsolete equipment 20120412.xls

type	s/n	make	model	old inv tag	new inv tag
printer	USRB002244	HP	LaserJet 4000N	3044	
printer	AAA0164223	Epson	Stylus Color 600		
printer	3961BKAY704143	Samsung	ML1610		
printer	CN8AMHZ0F105B	HP	Photosmart C4480		
printer	CNBB094311	HP	LaserJet 1150		
printer	CNBB218810	HP	LaserJet 1200		
printer	UPP940855	Xerox	Phasor 3130		
printer	REN133488	Xerox	Phasor 6100	3333	
printer	MY6AHH62H904KF	HP	Photosmart 6180		
printer	USBDJ03779	HP	LaserJet 4100N	2654	
printer	LE9031704	Xerox	Docuprint N2125	2716	
printer	MY57EG81YD	HP	OfficeJet 7210		
printer	CN58MCF4C004CY	HP	OfficeJet 5610		
printer	FXUY590142	Epson	C88+		

obsolete equipment 20120412.xls

type	s/n	make	model	old inv tag	new inv tag
CPU	MY4494Q5427	Mac	LC575	1504	
CPU	5MNYL11	Dell	Dimension 8200	3102	T-1237
CPU	GDVB051	Dell	Optiplex GX270	3303	T-0581
CPU	2F5X351	Dell	Optiplex GX270	3262	T-0700
CPU	H0N9851	Dell	Optiplex GX270	3318	T-0754
CPU	G661B41	Dell	Optiplex GX270	3244	T-0696
CPU	76MT311	Dell	Optiplex GX240	2732	
CPU	JZPT231	Dell	Optiplex GX260	3172	T-0135
CPU	HYQQ441	Dell	Optiplex GX270	3208	T-0752
CPU	44MT311	Dell	Optiplex GX240	2721	
CPU	JVPT231	Dell	Optiplex GX260	3155	T-0143
CPU	JZCJQ41	Dell	Optiplex GX270	3253	T-0675
CPU	BXPT231	Dell	Optiplex GX260	3160	T-0120
CPU	8B89L51	Dell	Optiplex GX270	3313	T-0755
CPU	9P7TT41	Dell	Optiplex GX270	3306	T-0699
CPU	8VDGW41	Dell	Optiplex GX270	3257	
CPU	1Q7TT41	Dell	Optiplex GX270	3305	T-0694
CPU	B0N9851	Dell	Optiplex GX270	3317	T-0753
CPU	F4MT311	Dell	Optiplex GX240	2719	
CPU	1QRWM71	Dell	Optiplex GX280	3350	
CPU	853TG01	Dell	Optiplex GX150	2561	
CPU	D3MQG01	Dell	Optiplex GX150	2593	
CPU	253TG01	Dell	Optiplex GX150	2578	
CPU	5D0Q231	Dell	Optiplex GX260	3178	
CPU	B5XQG01	Dell	Optiplex GX150	2587	
CPU	CLJW091	Dell	Optiplex GX620	3455	
CPU	DJ04281	Dell	Optiplex GX620	3375	T-0469
CPU	5G04281	Dell	Optiplex GX620	3355	T-0506
CPU	7L04281	Dell	Optiplex GX620	3367	T-0471
CPU	Y8162700A	Toshiba	Satellite 4000CDT	2196	
CPU	Y8162807A	Toshiba	Satellite 4000CDT	2204	
CPU	Y8162743A	Toshiba	Satellite 4000CDT	2191	
CPU	Y8162732A	Toshiba	Satellite 4000CDT	2222	
CPU	DPK5M01	Dell	Optiplex GX400	2655	
CPU	3J04281	Dell	Optiplex GX620	3378	T-0482
CPU	2L04281	Dell	Optiplex GX620	3371	T-0466
CPU	2D9W321	Dell	Optiplex GX260	3128	
CPU	9042L21	Dell	Optiplex GX260	3140	
CPU	5K1BH11	Dell	Optiplex GX240	3043	T-0664
CPU	36FNH31	Dell	Optiplex GX270	3238	
CPU	50QT231	Dell	Optiplex GX260	3150	T-0125
CPU	9ZPT231	Dell	Optiplex GX260	3169	T-0136
CPU	7WPT231	Dell	Optiplex GX260	3156	T-0128
CPU	20QT231	Dell	Optiplex GX260	3151	T-0132
CPU	8P04281	Dell	Optiplex GX620	3381	T-0476
CPU	6917CPLBA137	Compaq	Deskpro	2678	
CPU	4JJW091	Dell	Optiplex GX620	3422	
CPU	JF1BH11	Dell	Optiplex GX240	3085	T-0670

obsolete equipment 20120412.xls

type	s/n	make	model	old inv tag	new inv tag
CPU	7SQC3B1	Dell	Optiplex GX620	3495	T-1627
CPU	5KJW091	Dell	Optiplex GX620	3444	
CPU	3F04281	Dell	Optiplex GX620	3356	T-0478
CPU	9J1BH11	Dell	Optiplex GX240	3075	
CPU	D9JXW21	Dell	Optiplex GX260	3220	T-0598
CPU	1BJXW21	Dell	Optiplex GX260		T-0600
CPU	5VBSR21	Dell	Optiplex GX260	3173	
CPU	6ZHXW21	Dell	Optiplex GX260		T-0603
CPU	7VBSR21	Dell	Optiplex GX260	3176	
CPU	8CJXW21	Dell	Optiplex GX260	3226	T-0601
CPU	J8JXW21	Dell	Optiplex GX260	3227	T-0604
CPU	2DJXW21	Dell	Optiplex GX260		T-0602
CPU	3ZHXW21	Dell	Optiplex GX260	3188	
CPU	1W2Q231	Dell	Optiplex GX260	3198	
CPU	HFJXW21	Dell	Optiplex GX260	3210	T-01166
CPU	FV2Q231	Dell	Optiplex GX260	3200	
CPU	2HJXW21	Dell	Optiplex GX260	3209	
CPU	BD0Q231	Dell	Optiplex GX260	3182	
CPU	9V2Q231	Dell	Optiplex GX260	3201	
Server	6J23KQV1X034	Dell	ProLiant ML350	2780	
CPU	5N04281	Dell	Optiplex GX620	3366	T-0474
Laptop	6ZXH351	Dell	Insperion 600m		

obsolete equipment 20120412.xls

type	s/n	make	model	old inv tag
TV	329520752	RCA	ColorTrak Plus	1364
Fax	2712650X	Sharp	UX-P200	
Scanner	GPTV024980	Epson	Perfection 3590 Pjoto	
Scanner	FZGV040743	Epson	Perfection 2580 Photo	
Scanner	US88RTR164	HP	ScanJet 5590	
Overhead Projecto	12040135451	Apollo		3000
Overhead Projecto	12040135727	Apollo		3000
Overhead Projecto	964607	3M		1700

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.1.e APPROVE OUT OF STATE TRAVEL FOR CERTIFICATED EMPLOYEE TO ATTEND THE ADVANCED PLACEMENT WORKSHOP, JULY 30-AUGUST 2, 2012-FUNDED BY OPHS PFC

Consent

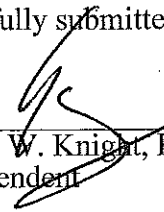
ISSUE: Shall the Board of Education approve the out of state travel for a certificated employee to attend an Advanced Placement Workshop in Dallas, Texas, July 30 – August 2, 2012?

STATEMENT: According to Board Policy 3350, the Board of Education must approve out of state travel for certificated and classified employees. Erik Amerikaner will be attending an Advanced Placement workshop in Dallas for new/experienced AP Computer Science teachers. This workshop will increase the teacher's knowledge of required course content and provide materials and techniques for use with the AP Computer Science A topics. New teachers will be provided syllabus, AP course process and other materials. This course will be offered at OPHS in September 2012. OPHS PFC funds will only be used to fund this trip,

ALTERNATIVES: 1. Approve the out of state travel for a certificated employee to attend the Advanced Placement Workshop.
 2. Do not approve the out of state travel for a certificated employee to attend the Advanced Placement Workshop.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
**SUBJECT: C.1.f APPROVE DESIGNATION OF THE 2012-2013 DISTRICT/
 SCHOOL REPRESENTATIVES TO CALIFORNIA
 INTERSCHOLASTIC FEDERATION LEAGUES**

Consent

ISSUE: Shall the Board of Education appoint a representative and alternates for Oak Park High School to the California Interscholastic Federation (CIF) Leagues for the 2012-2013 school year?

BACKGROUND: Education Code 33353(a)(1) requires the Board of Education to approve the appointment of individuals and alternates by name or by title who will be school representatives to the athletic leagues for the upcoming year. If a governing board does not take appropriate action to designate representatives, CIF is required to suspend voting privileges for the affected schools.

ALTERNATIVES:

1. Approve appointment of Stewart McGugan as representative and Ann Pettit and Dick Billingsley as alternates for Oak Park High School to California Interscholastic Federation (CIF) Leagues for the 2012-2013 school year.
2. Do not approve appointment of Stewart McGugan as representative and Ann Pettit and Dick Billingsley as alternates for Oak Park High School to California Interscholastic Federation (CIF) Leagues for the 2012-2013 school year.
3. Board of Education can approve appointment of an alternative representative of their choice.

RECOMMENDATION: Alternative #1.

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



MARIE M. ISHIDA, EXECUTIVE DIRECTOR

16

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • FAX (916) 239-4478 • CIFSTATE.ORG

2012-2013 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than July 2, 2012.

Oak Park Unified School District/Governing Board at its May 15, 2012 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2012-2013 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Oak Park High School

NAME OF REPRESENTATIVE Stewart McGugan

POSITION Assistant Principal

ADDRESS 899 N. Kanan Road

CITY Oak Park ZIP 91377

PHONE 818-735-3000 FAX 818-707-7970

E-MAIL smcgugan@oakparkusd.org

NAME OF SCHOOL Alternate

NAME OF REPRESENTATIVE Dick Billingsley

POSITION Athletic Director

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL dbillingsley@oakparkusd.org

NAME OF SCHOOL Alternate

NAME OF REPRESENTATIVE Ann Pettit

POSITION Athletic Director

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL apettit@oakparkusd.org

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Anthony W. Knight Signature

Address 5801 E. Conifer Street

City Oak Park

Zip 91377

Phone 818-735-3206

Fax 818-879-0372

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.1.g. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL BOYS' BASKETBALL SUMMER TOURNAMENT – JUNE 22-24, 2012

CONSENT

ISSUE: Shall the Board approve a field trip for the OPHS Boys' Basketball Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for overnight trip to the Westmont College Summer Tournament scheduled for June 22-24, 2012 in Santa Barbara, CA. Approximately 12-15 athletes and 2 OPHS coaches will travel by district approved drivers in private and/or district vehicles. The group will depart the afternoon of June 22nd and return Sunday afternoon. Team and chaperones will stay on the Westmont campus in the residence halls/dorms and eat their meals in the Westmont Dining Commons. The cost will be approximately \$150 per athlete to cover the cost of transportation, meals, and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
**SUBJECT: C.1.h. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 CHEER SQUADS – JULY 19-22, 2012**

CONSENT

ISSUE: Shall the Board approve a field trip for the OPHS Cheer Squads?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this overnight trip to a training camp scheduled for July 19-22, 2012 at Vanguard University in Costa Mesa, CA. The 30-40 athletes and two OPHS Cheer coaches will travel by district approved drivers in private vehicles and stay at the Crown Plaza Hotel in Irvine. US Spiritleader staff and University security staff will be on hand to chaperone as well. The cost will be approximately \$400 per student to cover transportation, meals, lodging and training. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Kevin Buchanan

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the
Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.1.i. APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – APRIL 2012

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – April 2012?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – April 2012
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – April 2012

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☐ October 2011 (7/1/11 to 9/30/11)
 (check one) ☐ January 2012 (10/1/11 to 12/31/11)
☒ April 2012 (1/1/12 to 3/31/12)
☐ July 2012 (4/1/12 to 6/30/12)

Date for information to be reported publicly at governing board meeting: May 15, 2012

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.I.j. APPROVE DENIAL OF CLAIM AGAINST THE DISTRICT - CLAIM #12-02

ACTION

ISSUE: Shall the Board deny a claim against the District (Claim #12-02), consistent with the provisions of Government Code Section 913?

BACKGROUND: On February 3, 2012, the District received a claim (Claim #12-01) for damages from Brannon, Inc., dba Smith Electric Service in connection with its construction contracts for district-wide fire alarm system upgrades (Projects 10-01R-A, 10-01R-B, and 10-01R-C). The claim was denied by the Board at its meeting on February 21, 2012. On April 4, 2012 and April 27, 2012, the District received an amended claim from Brannon, Inc., dba Smith Electric Service in connection with the same contracts and projects. Details of this amended claim, #12-02, have been provided to the Board under separate cover.

As a matter of routine, it is recommended that the Board deny the claim as presented. Upon the Board's denial of the claim, the matter will be referred to the District's third party administrator for property and liability insurance, York Risk Services Group, Inc. Upon receipt, York Risk Services Group will investigate the merits of the claim and advise the District of further appropriate action, if any.

ALTERNATIVES:

1. Reject the claim for damages and refer to the District's third party administrator for further action.
2. Accept the claim for damages.

RECOMMENDATION: Alternative No. 1

FISCAL IMPACT: Unknown at this time.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.I.k. RECEIVE AND REVIEW 2011-12 SECOND PERIOD ATTENDANCE REPORT

CONSENT

ISSUE: Shall the Board receive and review the Second Period (P-2) Attendance Report on the status of the District's Average Daily Attendance (ADA) ending with the seventh school month?

BACKGROUND: The District's Revenue Limit funding is based on its ADA, which is reported to the State three times annually. The First Period Attendance Report, commonly referred to as P-1, is filed with the State at the end of the fourth school month. The Second Period Attendance Report, typically called P-2, reports the average of month one through the last school month that ends on or before April 15th of the current school year (usually Month 7). The District's actual Revenue Limit is based on the P-2 Report. The third and final report, the Annual Report, is filed at the conclusion of the fiscal year. The second reporting period has concluded and the District's P-2 Report is attached for the Board's review.

RECOMMENDATION: None - information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Report of School District Attendance

County: Ventura

Fiscal Year: 2011-12

District: Oak Park Unified

P-2

CDS CODE 56 73874

Certificate Number: 83B40127

Regular Elementary and High School ADA		Elementary	High School
Kindergarten	A-1	263.12	
Grades 1 - 3	A-2	745.26	
Grades 4 - 6	A-3	872.26	
Grades 7 - 8	A-4	711.34	
Grades 9 - 12	A-5		1,439.83
Continuation Education	A-6		35.41
Opportunity Schools and Full-Day Opportunity Classes	A-7	0.00	0.00
Home and Hospital	A-8	0.00	0.86
Special Education - Special Day Class	A-9	5.73	3.32
Special Ed - Nonpublic, Nonsectarian Schools [E.C. 56366(a)(7)]	A-10	0.98	3.94
Special Ed - Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-11	0.00	0.00
Community Day School (Divisor 70/135/180)			
Mandatory Expelled Pupils ADA	A-12	0.00	0.00
All Other Pupils ADA	A-13	0.00	0.00
Extended Year ADA (Divisor 175)			
Extended Year Special Education [E.C. 56345(b)(3)]	A-14	0.49	1.29
Extended Year Special Ed - Nonpublic, Nonsectarian Schools [E.C. 56366(a)(7)]	A-15	0.10	0.21
Extended Year Special Ed - Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-16	0.00	0.00
Regional Occupational Centers/Programs (Divisor 85/135/175)			
Classes for Adults ADA (Divisor 85/135/175)	B-1		0.00
Concurrently Enrolled Secondary Students	B-2		0.00
Adults Enrolled, State Apportioned	B-3		0.00
Students 21 Years or Older and Students 19 years or Older Not continuously Enrolled Since Their 18th Birthday, Participating in Full-Time Independent Study	B-4		0.00
Adults in Correctional Facilities	B-5		0.00

Report of School District Attendance

County: Ventura	Fiscal Year: 2011-12
District: Oak Park Unified	P-2
CDS CODE 56 73874	Certificate Number: 83B40127

ADA Totals (Sum of A-1 through B-5)	B-6	2,599.28	1,484.86
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ADA For Students on Full-time Independent Study Included in Section A (A-1 through A-7, and A-9)	C-1	34.75	79.30
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ADA Not Eligible for Funding Generated through Independent Study (A-1 through A-7, and A-9)	C-2	0.00	0.00
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ADA for Students Participating in the CALWORKS Program Pursuant to E.C. 33117.5 Included in B-1	C-3	██████████	0.00
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ADA for Students Participating in the CALWORKS Program Pursuant to E.C. 33117.5 Included in B-3 and B-4	C-4	██████████	0.00
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Apprentice Hours Pursuant to Section 3074 of the Labor Code	C-5	██████████	0
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Community Day School - Additional Funds (Divisor 70/135/180)

Mandatory Expelled Pupils - [E.C. 48915(d)]

5th Hour ADA	C-6	0.00	0.00
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6th Hour ADA	C-7	0.00	0.00
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All Other Community Day School Pupils

5th Hour ADA	C-8	0.00	0.00
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6th Hour ADA	C-9	0.00	0.00
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After-School Supervised Attendance

Pupil Hours for 7th Hour	C-10	0	0
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Pupil Hours for 8th Hour	C-11	0	0
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Certification

County: Ventura

Fiscal Year: FY 2011-12

District: Oak Park Unified


P-2

CDS CODE 56 73874

83B40127

Report of Attendance for Pupils Residing in the District

I hereby certify that, to the best of my knowledge and belief, this report is true and correct and all data have been compiled and reported in accordance with state and federal laws and regulations and the instructions for this report.

School District Superintendent: Date: 04.17.12

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Barbara Dickerson

PHONE (818) 735-3215 *

FAX (818) 865-8467

E-Mail bdickerson@oakparkusd.org

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.a. APPROVE AWARD OF BID 12-08R, BUILDING E ADMINISTRATION MODERNIZATION AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board award Bid 12-08R, Building E Administration Modernization at Oak Park High School?

BACKGROUND: In its approval of the District's Facility Master Plan on December 6, 2011, the Board authorized the modernization of the Building E administrative center at Oak Park High School. As specified in the Master Plan, this project is necessary to complete the modernization of the 30 year old building, which also includes the five science classrooms upgraded in 2011.

Bids for this work were received and opened on April 26, 2012, and are currently under review and analysis by District staff and construction manager Balfour Beatty Construction. After completion of the review, a recommendation for award will be prepared and forwarded to the Board in advance of this evening's meeting.

ALTERNATIVES:

1. Award Bid 12-08R, Building E Administration Modernization at Oak Park High School as recommended.
2. Reject all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.b. APPROVE AWARD OF BID 12-11R, PARKING LOT REPAIRS AND REPLACEMENT AT MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board award Bid 12-11R, Parking Lot Repairs and Replacement at Medea Creek Middle School?

BACKGROUND: In its approval of the District's Facility Master Plan on December 6, 2011, the Board authorized the repair and replacement of the parking lot at Medea Creek Middle School. As specified in the Master Plan, this project is necessary to complete the 20 year old parking lot which is badly deteriorated and in urgent need of repair.

Bids for this work were received and opened on May 10, 2012, and are currently under review and analysis by District staff and construction manager Balfour Beatty Construction. After completion of the review, a recommendation for award will be prepared and forwarded to the Board in advance of this evening's meeting.

ALTERNATIVES:

1. Award Bid 12-11R, Parking Lot Repairs and Replacement at Medea Creek Middle School as recommended.
2. Reject all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.c. APPROVE AWARD OF BID 12-13R, ASPHALT REPAIRS AT RED OAK AND OAK HILLS ELEMENTARY SCHOOLS

ACTION

ISSUE: Shall the Board award Bid 12-13R, Asphalt Repairs at Red Oak and Oak Hills Elementary Schools?

BACKGROUND: In its approval of the District's Facility Master Plan on December 6, 2011, the Board authorized asphalt repairs to the playground at Red Oak Elementary School and the kindergarten play area at Oak Hills Elementary School. As specified in the Master Plan, this project is necessary as both student play areas are great than 20 years old. badly deteriorated and in urgent need of repair to ensure student safety.

Bids for this work were received and opened on April 17, 2012, and are currently under review and analysis by District staff and construction manager Balfour Beatty Construction. After completion of the review, a recommendation for award will be prepared and forwarded to the Board in advance of this evening's meeting.

ALTERNATIVES:

1. Award Bid 12-13R, Asphalt Repairs at Red Oak and Oak Hills Elementary Schools as recommended.
2. Reject all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.d. APPROVE PROJECT TO BE PAID FROM MEASURE R BOND FUNDS – PROJECT 12-03R, ROOF REPAIR AND REPLACEMENT ON LOCKER STRUCTURES AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve an amendment to the Facilities Master Plan to add Project 12-03R, Roof Repair and Replacement on Locker Structures at Oak Park High School?

BACKGROUND: In the heavy rainstorm on March 25, 2012, the 30 year old roofs on the two locker structures at Oak Park High School failed, flooding the floors in the locker area and causing a "trouble" signal in the site's fire alarm system. In reviewing the situation with a roofing contractor, District staff and construction manager Balfour Beatty Construction (BBC) determined that repair of the roofs was unfeasible and that full replacement was required. Due to the age of the roofs, Environmental Testing Associates was asked to test the existing roof and determined that it contained asbestos. Zenco Engineering was engaged to perform the necessary asbestos abatement, and the proposal from Channel Islands Roofing was accepted for installation of a new roof on both structures. The total cost of repairs is \$18,272. The contractors' proposals, itemizing the repairs and the cost, are attached for the Board's review.

After review and discussion of the emergency repairs, District staff, BBC, and the Facility Planning Committee's subcommittee have found that the repairs were essential and recommend that the repairs be funded from the Measure R bond fund. Measure R bond language authorizes use of bond funds to "Repair, replace, or modify roofs to repair or prevent leaks and water damage". This project is contained in the current Master Plan, scheduled for completion in 2019. Due to the severity of the leaks, the Board is asked to amend the Master Plan to include this work in 2012.

This project has been reviewed by the Facility Planning Committee, and by its subcommittee, as well as BBC and District staff prior to this evening's meeting. It is recommended that the Board authorize the revision of the District's Facility Master Plan to incorporate this project, to be funded from Measure R bond funds.

ALTERNATIVES:

1. Authorize the use of Measure R bond funds for Project 12-03R, Roof Repair and Replacement on Locker Structures at Oak Park High School as specified and amend the Facilities Master Plan accordingly.
2. Do not authorize the recommended use of Measure R bond funds.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

 Anthony W. Knight Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Environmental Testing Associates, Inc.
850 Hampshire Road Suite G
Westlake Village, CA 91361
(805) 497-7499 FAX (805) 497-7477
www.etatesting.com

From: Henderson, Keith [<mailto:KHenderson@Balfourbeattyus.com>]
Sent: Monday, April 09, 2012 08:45 AM
To: kriley@etatesting.com
Cc: 'JSuarez@opusd.k12.ca.us'; Kuykendall, Dennis; Jackson, Richard; Brown, Daniel
Subject: Roof Material Testing of 2 locker shelters at Oak Park High School

Hi Kevin

The Oak Park Unified School District would like to have Environmental Testing Associates takes some built up roof samples from the 2 locker shelters located at oak Park High School and test the material for asbestos. The district has been told that the existing roof material appears to have Asbestos Containing Material or ACM and would like to have it tested prior to any roof replacement being done on these two structures.

Can you please give us a call to have a technician come out and take some samples so we can get this material tested ASAP?

Thank you

Keith Henderson | Construction Manager
office: 805.983.1558 | mobile: 805.264.4133 | email: khenderson@balfourbeattyus.com
Balfour Beatty Construction | 300 East Esplanade Suite 1120, Oxnard, CA 93036 | www.balfourbeatty.us.com
Connect with us: [Facebook](#) | [Twitter](#) | [YouTube](#) | [LinkedIn](#)
Proud to be one of FORTUNE magazine's 100 Best Companies to Work For—three years in a row!

12-03R
34

ASBESTOS TESTING

FOR LOCKER SHELTERS J+L
AS A PART OF THE ROOF REPAIR
AT OAK PARK HIGH
(ASBESTOS ROOF REMOVAL)

ROOF REPAIR ON
LOCKER SHELTERS

J+L
PROJECT # 12-03R

**LA Testing**

520 Mission Street, South Pasadena, CA 91030

Phone/Fax: (323) 254-9960 / (323) 254-9982

<http://www.latesting.com>pasadenalab@latesting.com

LA Testing Order: 321206007

CustomerID: 32ETAS62

CustomerPO:

ProjectID:

Attn: **Kevin Riley**
Environmental Testing Associates
850 Hampshire Rd
Suite G
Westlake Village, CA 91361

Phone: (800) 550-7806
 Fax: (805) 497-7477
 Received: 04/10/12 2:35 PM
 Analysis Date: 4/10/2012
 Collected: 4/10/2012

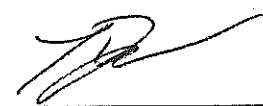
Project: OAK PARK H.S 899 KANAN RD. OAK PARK, CA 91377

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 and/or EPA 600/M4-82-020 Method(s) using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
W-1 A-1 321206007-0001	(W) LOCKER (ROOFING)	Black Fibrous Heterogeneous	10% Cellulose 5% Glass	65% Non-fibrous (other)	20% Chrysotile
W-2 A-2 321206007-0002	(W) LOCKER (ROOFING)	Black Fibrous Heterogeneous	10% Cellulose 5% Glass	65% Non-fibrous (other)	20% Chrysotile
W-3 A-3 321206007-0003	(W) LOCKER (ROOFING)	Brown/Black Fibrous Homogeneous	15% Cellulose 5% Glass	55% Non-fibrous (other)	25% Chrysotile
E-4 A-4 321206007-0004	(E) LOCKER (ROOFING)	Black Fibrous Heterogeneous	5% Cellulose 5% Glass	70% Non-fibrous (other)	20% Chrysotile
E-5 A-5 321206007-0005	(E) LOCKER (ROOFING)	Black Fibrous Heterogeneous	5% Cellulose 5% Glass	70% Non-fibrous (other)	20% Chrysotile
E-6 A-6 321206007-0006	(E) LOCKER (ROOFING)	Brown/Black Fibrous Heterogeneous	10% Cellulose 5% Glass	60% Non-fibrous (other)	25% Chrysotile

Analyst(s)

Kieu-anh Pham Duong (4)
 Rafik Vartanian, Ph.D (2)


 Jerry Drapala Ph.D, Laboratory Manager
 or other approved signatory

EMSL maintains liability limited to cost of analysis. This report relates only to the samples reported and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Samples received in good condition unless otherwise noted. Estimated accuracy, precision and uncertainty data available upon request. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. None Detected = <1%

Samples analyzed by LA Testing South Pasadena, CA NVLAP Lab Code 200292-0, CA ELAP 2283

Initial report from 04/10/2012 16:23:31



Environmental Testing Associates, Inc.
 850 Hampshire Road Suite G
 Westlake Village, CA 91361
 Telephone: 805.497.7499
 Fax: 805.497.7477

INVOICE

Invoice Date: 4/10/2012

Invoice Number: OP-041012

BILL TO:

Name: Oak Park Unified School District
 Contact: Julie Suarez
 Street: 5801 Conifer Street
 City, State, Zip: Oak Park, CA 91377

INSURED/SUBJECT PROPERTY:

Name: Oak Park High School
 Street: 899 North Kanan Road
 City, State, Zip: Oak Park, CA 91377
 Other:

ROOF ON LOCIAL
 SHELTER "J" + "L"
 AT OAK PARK HIGH SCHOOL
 12-03R

DATE(S) OF INVESTIGATION: 4/10/2012

☒ Initial Investigation ☐ Post-Remedial Inspection

DESCRIPTION	QUANTITY	@	AMOUNT	TOTAL
Investigation and Report	1	@	\$395.00	\$ 395.00
Asbestos Samples & Lab Analysis	6	@	\$35.00	\$ 210.00
		@		\$ 0.00
		@		\$ 0.00
		@		\$ 0.00
		@		\$ 0.00
<u>TOTAL DUE:</u>				\$605.00
<u>Payment(s) Received:</u>				
<u>BALANCE DUE:</u>				\$ 605.00

OUTSTANDING

Henderson, Keith

From: Henderson, Keith
Sent: Tuesday, April 10, 2012 5:44 PM
To: 'MKlauss@oakparkusd.org'; 'JSuarez@opusd.k12.ca.us'; Kuykendall, Dennis;
'Peter.Kristensen@warnerbros.com'; 'twulf@LOWEENTERPRISES.com';
'TKnight@oakparkusd.org'; 'ARosen@oakparkusd.org'
Subject: Fw: LAB DATA FOR LOCKER AREA- HIGH SCHOOL
Attachments: 321206007_001.pdf

Hi everyone

The 2 locker shelter roofs at the high school are confirmed to have asbestos and will have to be abated. Asbestos is at 25% plus so we have 2 bids and one more in the am. Zenco appears to be the low at 7995 and the second is at 9K. I will put it all together tomorrow.

Have a good evening.

From: Julie [<mailto:jweber@etatesting.com>]
Sent: Tuesday, April 10, 2012 07:34 PM
To: jsuarez@oakparkusd.org <jsuarez@oakparkusd.org>
Cc: Henderson, Keith
Subject: LAB DATA FOR LOCKER AREA- HIGH SCHOOL

Attached please find the asbestos data for the locker area.

Full reports to follow.

Thank you so much for the opportunity to provide our services!

Julie
ENVIRONMENTAL TESTING ASSOCIATES, INC.



**ZENCO
Engineering**

April 6, 2012

Oak Park Unified School District
5801 Conifer St.
Oak Park, CA 91377

Attn: Mr. Keith Henderson
Balfour Beatty Construction

Subject: Oak Park H.S. Locker Shelter Covering
Asbestos Abatement Proposal No. P1204051

Your Abatement Company Now and For The Future

Asbestos & Lead Abatement • Hazardous Materials Removal & Disposal

12-03R 38

1-800-556-4026
www.zenco1.com

*LOCKER SHELTERS J+L
ROOF REPAIR AT OAK PARK
HIGH SCHOOL
(ASBESTOS ROOF REMOVAL)
JTB AOC 4/11/2012
ROOF REPAIR ON LOCKER
SHELTER J+L PROJECT #12-03R*

Dear Mr. Henderson,

Zenco Engineering proposes to furnish all labor and materials necessary to complete the removal and disposal of asbestos containing felts from two locker shelters. All work will be performed as described below.

SCOPE OF WORK:

1. Notify all appropriate government agencies.
2. Post appropriate signs to prevent unauthorized entry into the work area.
3. Provide personal air sampling during job in accordance with 29 CFR Part 1926.1101.
4. All work will be performed in accordance with OSHA, EPA, and the State of California regulations governing asbestos related work.
5. Secure the work site utilizing caution tape and asbestos signage.
6. All personnel will wear appropriate Personnel Protective Equipment during the abatement work.
7. Remove approximately 2,312 sqft of built-up roofing with gravel and gravel stop flashing from two locker shelter roofs. Each roof is approximately 1,156 sqft.
8. All roofing will be removed utilizing wet removal methods and hepa-vacuums.
9. A 40-yard waste bin will be staged directly below the edge of one shelter roof then moved to the next shelter roof.
10. All waste will be "burrito wrapped" in the 40-yard waste bin and disposed of as non-friable asbestos waste.

11. All work will be performed during regular business hours, Monday through Friday, utilizing State of California Prevailing Wage Rates.
12. Zenco Engineering will utilize its standard 2m/4m general liability insurance. Additional insurances can be obtained and any additional costs will be charged at cost.

GENERAL CONTRACTOR/OWNER RESPONSIBILITIES:

1. Provide a source of water and electrical power at the site.
2. Zenco is not responsible for weather protection of the roof.
3. Provide parking and restroom facilities.

TOTAL COST:.....\$ 7,995.00


Payment is due 30 days from invoice.

Proposal Submitted By: Larry R. Jones

Title: Project Manager

Date: April 6, 2012

Proposal Accepted By:

JULIE SUAREZ 

Title: DIRECTOR BUSINESS OPERATIONS

Date: 4/11/12

April 5, 2012

Channel Islands **Roofing Inc.**

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, CA 91377
(818)735-3200
(818) 879-0372 Fax

ATTN: Kieth Henderson
RE: Oak Park High School

Locker Shelters "J" and "L" PROJ 12-03R

Employee Owned
License #395828
4155 N. Southbank Rd.
Oxnard, CA 93036
(805) 485-1622
(805) 485-8634 FAX

PROPOSAL FOR NEW
ROOF INSTALLATION ON LOCKER
SHELTERS J+L AT OAK PARK
HIGH SCHOOL

4/11/2012

WE PROPOSE to furnish all labor and materials to re-roof buildings at the location referenced above in the following manner:

After reviewing current roof conditions of existing locker shelters it has been determined that the existing roof systems are in extreme state of failure with large fractures spanning the entire structure repairs would have limited effect and would not be in the District's best interest.

It clearly appears that the existing roof system is compromised of asbestos containing materials in the membrane and complete abatement is in order.

The following is a general scope of work to be completed once abatement process has been performed by others.

1. Inspect for dry-rot.
2. Fasten one (1) layer of 33# glassbase sheet.
3. Install a 9" strip of modified base sheet around entire perimeter and pipe flashing locations embedded in modified cold adhesives.
4. Install new painted low rise gravel stop set in plastic roofing cement and properly fastened.
5. Apply asphalt base primer to all metal flashings.
6. Install one (1) layer of modified capsheet in modified cold adhesive.
7. Seal all pipe flashings and paint.
8. Remove all debris from existing gutter system.
9. Install new 3" PVC downspouts (4 locations) and paint.

In any action or proceeding to collect any balance due under this contract, the prevailing party shall be entitled to recover reasonable attorney fees and costs.

Channel Islands Roofing Inc.

Employee Owned
License #395828
4155 N. Southbank Rd.
Oxnard, CA 93036
(805) 485-1622
(805) 485-8634 FAX

QUOTE: \$10,272.00
DUE UPON COMPLETION

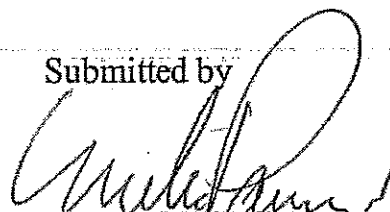
NOTES:

1. All labor figured at current Prevailing Wage rates.
2. All debris resulting from our work will be picked up and hauled away.
3. All dry-rot repairs if needed will be completed on a time and material basis.
4. Five (5) year contractors warranty on completed roof system.
5. Price quoted good for thirty (30) days.


EXCLUSION: Type 1 Indemnity

LET CHANNEL ISLANDS ROOFING, INC. SHARE ITS
THIRTY-SEVEN YEARS OF EXPERIENCE AND REPUTATION FOR
EXCELLENCE WITH YOU.

Submitted by


Mike Parrent, Vice President Date 5/3/12

Approved by


Date 04.11.12

Thank you for the opportunity to bid this project and for your consideration of
Channel Islands Roofing, Inc.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.e. APPROVE PROJECT TO BE PAID FROM MEASURE R BOND FUNDS –
 PROJECT 12-04R, ROOF DRAIN REPAIRS AT RED OAK ELEMENTARY
 SCHOOL

ACTION

ISSUE: Shall the Board approve an amendment to the Facilities Master Plan to add Project 12-04R, Roof Drain Repairs at Red Oak Elementary School?

BACKGROUND: Following the heavy rainstorm on March 25, 2012, severe roof leaks were reported by teachers in rooms C45 and C46 at Red Oak Elementary School. Upon further investigation it was determined that the roof drain installations for each room, which passes between the roof and the suspended ceiling, had failed due to both age and use of incorrect materials during original construction of the building. After review of all similar installations on campus by District staff and construction manager Balfour Beatty Construction (BBC), it was determined that the improper condition existed only in the eastern half of Building C. After requesting proposals for repairs, M/M Mechanical, Inc. was selected to correct all deficient drain installations, and Channel Islands Roofing was engaged to make necessary roof repairs and fabrication of new lead flashing. The total cost of repairs is \$17,584. The contractors' proposals, itemizing the repairs and the cost, are attached for the Board's review.

After review and discussion of the emergency repairs, District staff, BBC, and the Facility Planning Committee's subcommittee have found that the repairs were essential and recommend that the repairs be funded from the Measure R bond fund. Measure R bond language authorizes use of bond funds to "Repair, replace, or modify roofs to repair or prevent leaks and water damage" and to "Replace, repair, or upgrade plumbing, piping and drainage systems".

This project has been reviewed by the Facility Planning Committee, and by its subcommittee, as well as BBC and District staff prior to this evening's meeting. It is recommended that the Board authorize the revision of the District's Facility Master Plan to incorporate this project, to be funded from Measure R bond funds.

ALTERNATIVES:

1. Authorize the use of Measure R bond funds for Project 12-04R, Roof Drain Repairs at Red Oak Elementary School as specified and amend the Facilities Master Plan accordingly.
2. Do not authorize the recommended use of Measure R bond funds.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

April 5, 2012

Channel Islands Roofing Inc.

Oak Park Unified School District
5801 E. Conifer Sreet
Oak Park, CA 91377
(818)735-3200
(818) 879-0372 Fax

Employee Owned
License #395828
4155 N. Southbank Rd.
Oxnard, CA 93036
(805) 485-1622
(805) 485-8634 FAX

ATTN: Kieft Henderson
RE: Red Oak Elementary
Drain Repairs Class Rm Bldg "C"

WE PROPOSE to furnish all labor and materials to perform roof work at the location referenced above in the following manner:

1. Prime prep and seal base of drain ring and over flow pipe.
2. Provide one (1) man, eight (8) hours for assisting plumber with water testing.

QUOTE: \$2,341.00

DUE UPON COMPLETION

NOTES:

1. All labor figured at current Prevailing Wage rates.
2. No implied warranty work to be considered maintenance.
3. Price quoted good for thirty (30) days.

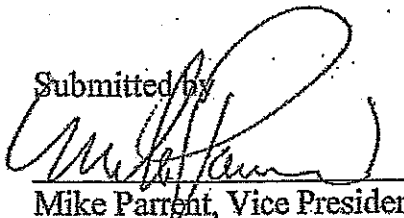
EXTRA: Field fabricate new lead flashing at over flood location if needed ADD
\$488.00 Each Location. X 14 IDENTIFIED LOCATIONS = \$6,832.00

EXCLUSION: Type 1 Indemnity

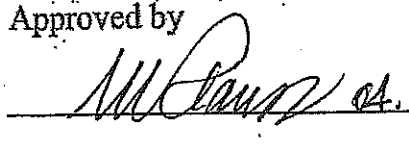
TOTAL PROPOSAL = \$9,173.00

LET CHANNEL ISLANDS ROOFING, INC. SHARE ITS
THIRTY-SEVEN YEARS OF EXPERIENCE AND REPUTATION FOR
EXCELLENCE WITH YOU.

Submitted by

 5/5/12
Mike Parrent, Vice President Date

Approved by

 04.10.12
Date

Thank you for the opportunity to bid this project and for your consideration of
Channel Islands Roofing, Inc.

In any action or proceeding to collect any balance due under this contract, the prevailing party shall be entitled to recover reasonable attorney fees and costs.

M/M MECHANICAL, INC.
1027 CINDY LANE
CARPINTERIA CA 93013-2905
805-745-1126

License: 774231

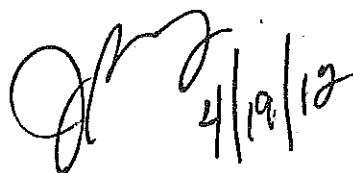
Contract Invoice

INVOICE#: 10428
DATE: 04/16/2012
DUE DATE: 05/16/2012
REFERENCE #:
CLIENT PO #:

Billed To: OAK PARK UNIFIED SCHOOL DISTRICT
ATTN: JULIE SUAREZ
5801 CONIFER STREET
OAK PARK, CA 91377

Project: 765
VARIOUS SMALL JOBS 2012

Description	Amount
RED OAK REPAIRED LEAKING ROOF DRIANS REPLACED AND FAILING COUPLINGS AND INSTALLED CORRECT FITTINGS. CLEANED OUT PIPE AND SUPPRTED PROPERLY. ADDED HANGERS AND SUPPORTS FOR PIPE AND EXISTING DRAINS.	8,411.71
BILL TO: OAK PARK UNIFIED SCHOOL DISTRICT ATTN: JULIE SUAREZ 5801 CONIFER STREET OAK PARK, CA 91377	

 4/19/12

A service charge of 0.00 % per annum will be charged on all amounts
overdue on regular statement dates.

Terms: All Invoices are due and payable within 30 days of receipt.

Please make check payable to: M/M Mechanical, Inc.

Thank you for your prompt payment!

Invoice Total: \$	8,411.71
Retention: \$	0.00
Amount Due	8,411.71

M/M MECHANICAL INC.
 PLUMBING AND PIPING CONTRACTORS
 1027 Cindy Lane
 CARPINTERIA, CA. 93013
 PHONE 805-745-1126
 FAX 805-745-1116

GENERAL

CONTRACTOR: OPUSD
 DATE: 4/16/2012
 PROJECT: RED OAK
 M/M JOB #-PCO#: MM JOB #765 CO #62
 M/M ORDER #:
 REFERENCE: KEITH H.
 DESCRIPTION: ROOF DRAIN REPAIRS AT RED OAK OVER SPRING
 BREAK

CHANGE ORDER PROPOSAL COST BREAKDOWN

ITEM NO	DESCRIPTION	QUANTITY		MATERIAL \$ / UNIT	COST		EQUIPMENT / ODC	
		AMT	UNIT		UNIT	COST	UNIT	COST
1	1/2X3/8" ANGLE CLIPS	22	EA	1.83	40.26	0.00		0.00
2	1/4X21/2" SCREWS	1	LOT	8.00	8.00	0.00		0.00
3	2" DOLLAR PLUGS	26	EA	1.94	50.44	0.00		0.00
4	2" NO HUB M.S ELLS	31	EA	7.88	244.28	0.00		0.00
5	2" NO HUB 45	28	EA	4.82	134.96	0.00		0.00
6	2" NO HUB PIPE	50	FT	3.52	176.00	0.00		0.00
7	2" BAND HANGERS	36	EA	1.41	50.76	0.00		0.00
8	3/8 NUTS AND WASHERS	1	LOT	10	10.00	0.00		0.00
9	2" NO HUB COUP	200	EA	2.89	578.00	0.00		0.00
10	1/4X21/2" FENDER WASHERS	1	BOX	9.46	9.46	0.00		0.00
11	7/8" SKINNY STRUT	80	FT	1.26	100.80	0.00		0.00
12	2" NO HUB 1/16 BEND	6	EA	4.22	25.32	0.00		0.00
13	3/8" ALL THREAD	40	FT	0.24	9.60	0.00		0.00
14					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
15					0.00	0.00		0.00
19					0.00	0.00		0.00
20					0.00	0.00		0.00
22					0.00	0.00		0.00
21	LABORER		HRS		0.00	64.00	0.00	0.00
22	PLUMBER	78	HRS		0.00	85.00	6630.00	0.00
23	PLUMBER OT 1.5		HRS		0.00	118.80	0.00	0.00
24	PLUMBER OT 2.0		HRS		0.00	149.60	0.00	0.00
SUBTOTAL:					\$1,437.88	\$6,630.00		\$0.00

CHANGE ORDER PROPOSAL SUMMARY

MATERIALS	1437.88
SALES TAX 7.75%	111.44
SUBTOTAL	1549.32
FREIGHT AND HANDLING 0.0%	0.00
 TOTAL MATERIALS	 1549.32
 LABOR	 6,630.00
 EQUIPMENT	 0.00
 DIRECT COSTS	 8179.32
OVERHEAD 15.0%	232.40
PROFIT 0.0%	0.00
 TOTAL COST QUOTATION	 \$8,411.71

M/M MECHANICAL, INC.

1027 CINDY LANE, CARPENTERIA, CA 93013-2905
PH: 805/745-1126 FX: 805/745-1116

WORK ORDER #

MM PCO #

CUSTOMER INFORMATION

NAME: Oak Park U.S.D
ADDRESS: 5801 E. Conifer St
CITY: Oak Park STATE: CA ZIP: 91377
PHONE: ()
CUSTOMER ORDER #: _____

JOB INFORMATION

JOB NAME/NUMBER/LOT #: Red Oak Elementary
 JOB LOCATION: _____
 JOB PHONE: (____) _____
 ORDER TAKEN BY: _____
 ORDER DATE: 4-13-12 DATE COMPLETED: 4-13-12

TO BE QUOTED ☐

EXTRA/T&M WORK ☒

M/M WARRANTY ☐

OTHER WARRANTY ☐

[illegible]

WHITE COPY - OFFICE

YELLOW COPY - CUSTOMER

PINK COPY - FIELD

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.f. APPROVAL OF RESOLUTION #12-09 AUTHORIZING EMERGENCY REPAIRS AT OAK HILLS ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve Resolution #12-09 authorizing emergency repairs at Oak Hills Elementary School due to wind-driven rain storm damage?

BACKGROUND: On March 17, 2012, a heavy, wind-driven, rain storm caused flooding in the multi-purpose room and the library at Oak Hills Elementary School. A roof drain plugged with leaves, and the overflow pipe intended to drain the collecting water was too tall. As a result, water pooled on the roof, seeping through roof flashing down a wall separating the multi-purpose room and library, causing damage to walls, floors, cabinetry, and books. Upon discovery of the damage, the District immediately engaged property damage and mold remediation experts Pacific Property Restoration, Inc. to correct the problem. As of April 2, 2012, all remediation was completed and the affected areas tested and declared free of mold and toxins by a certified industrial hygienist. Restoration of the multi-purpose room and library is scheduled to begin the week of April 2, 2012, and is expected to take 14 days to complete. The cost of repairs is estimated at \$50,000, exceeding the statutory \$15,000 bid limit specified by Public Contracts Code (PCC). PCC 20113 provides that upon unanimous consent of the Board, and subject to the approval of the County Superintendent of Schools, emergency contracts may be awarded without bids when any improvement or repair is necessary to permit the continuance of existing school classes. The Board is asked to approve Resolution #12-09, declaring that the presence of water damage and mold at Oak Hills Elementary School represents an emergency condition, and authorizing the award of a contract for appropriate repairs, remediation, and sanitation, to Pacific Property Restoration, Inc. in an amount not to exceed \$30,000, and to Leader Carpet, for replacement of carpeting, in an amount not to exceed \$20,000, subject to approval by the County Superintendent of Schools. It is anticipated that all costs will be covered by the District's property insurance.

ALTERNATIVES:

1. Approve Emergency Resolution #12-09
2. Do not approve Emergency Resolution #12-09

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

RESOLUTION #12-09 EMERGENCY RESOLUTION AUTHORIZING EMERGENCY REPAIRS AT OAK HILLS ELEMENTARY SCHOOL TO PERMIT CONTINUATION OF EXISTING CLASSES

WHEREAS, on March 17, 2012, a heavy, wind-driven, rain storm caused flooding in the multi-purpose room and the school library at Oak Hills Elementary School, and

WHEREAS, said flooding created mold and caused extensive damage to floors, walls, cabinetry and books in the multi-purpose room and the school library that posed a clear and imminent danger requiring immediate action to prevent or mitigate the impairment of life, health, property, or essential public services, and

WHEREAS, the District must contract with certified industrial hygienists, mold remediation and property restoration experts, and similar trades to return the affected areas to a safe and healthy environment for students and staff; and

WHEREAS, the cost of the of repairs to correct this emergency exceeded the statutory \$15,000 requirement for bidding of contracts specified by the Public Contracts Code (PCC); and

WHEREAS, time was of the essence and bidding for repairs specified by the Public Contracts Code (PCC) would have created significant delays in resolving the emergency conditions and prevented the continuance of existing school classes; and

WHEREAS, PCC Section 20113 provides upon unanimous consent of the governing board, and subject to the approval of the Ventura County Superintendent of Schools, for the award of emergency contracts without securing bids when any repair, alteration, work, or improvement is necessary to prevent or correct any condition that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services and to permit the continuance of existing school classes.

NOW, THEREFORE, The Board of Education of the Oak Park Unified School District by unanimous vote declares than an emergency exists, and approves and authorizes, subject to approval by the Ventura County Superintendent of Schools, the award of contract for appropriate repairs, remediation, and sanitation, at Oak Hills Elementary School to Pacific Property Restoration, Inc. in an amount not to exceed \$30,000, and to Leader Carpet, for replacement of carpeting, in an amount not to exceed \$20,000

ADOPTED this 15th day of May, 2012 by the Board of Education of the Oak Pak Unified School District, in Ventura County, California.

AYES: _____

NOES _____

ABSENT: _____

CERTIFICATION: I declare under penalty of perjury that the foregoing is a true and correct copy of a resolution adopted by the above named school district.

Anthony W. Knight, Ed.D., Superintendent
Secretary to the Board of Education of the
Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.g. APPROVE AND CERTIFY 2012-13 MINIMUM INSTRUCTIONAL MINUTES AND SCHOOL BELL SCHEDULES

ACTION

ISSUE: Shall the Board of Education approve the 2012-13 school bell schedules and certify compliance with the minimum number of instructional minutes as required by Education Code (EC) Section 46201?

BACKGROUND: Education Code (EC) Section 46201 requires the governing board of every school district to certify that each school and each grade level has met the minimum number of instructional minutes as described in EC 46201 and meets the intent of the longer school day provisions of SB 813. As described in EC 46201.5, school bell schedules must provide for the minimum number of instructional minutes as follows:

Kindergarten = 36,000 minutes/year Grades 1-3 = 50,400 minutes/year
 Grades 4-8 = 54,000 minutes/year Grades 9-12 = 64,800 minutes/year

Compliance with the instructional time requirement is reviewed annually by the District's audit firm as a part of the financial audit. . There are severe financial penalties for programs with less than the required minimum number of instructional minutes. The bell schedules submitted by each District school site for the 2012-13 were under review for accuracy and compliance by the Business Office as this agenda was going to press. Upon completion of the review, the proposed bell schedules will be forwarded to the Board under separate cover.

ALTERNATIVES:

1. Approve the 2012-13 school bell schedules and certify compliance with the minimum number of instructional minutes as required by EC 46201.
2. Do not approve the 2012-13 school bell schedules as submitted.
3. Modify the 2012-13 school bell schedules.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 15, 2012
SUBJECT: C.2.h. PUBLIC HEARING AND APPROVE PROPOSED FLEXIBILITY
 TRANSFER OF 2012-13 TIER III CATEGORICAL PROGRAM FUNDS

PUBLIC HEARING/ACTION

ISSUE: Shall the Board conduct a public hearing on the proposed flexibility transfer of 2012-13 Tier III categorical funds for unrestricted purposes, as required by Education Code Section 42605?

BACKGROUND: Budget trailer bill SBX3-4, enacted in 2009, gives local school agencies the authority to transfer funds received from the State for specified restricted categorical programs into the unrestricted General Fund. This transfer may be used for "any educational purpose, to the extent permitted by federal law." The flexibility to transfer funds from these programs is authorized through fiscal year 2014-15. Prior to implementing this flexibility, EC 42605(c)(2) requires that a public hearing be held at a regularly scheduled meeting, and testimony from the public shall be taken, after which the Board may discuss and approve or disapprove the proposed transfer, and make explicit the purposes for which the funds will be used. As amended by SB 189 in 2012, the regularly scheduled public hearing must be held prior to and independent of a meeting where the governing board of the school district adopts a budget.

Staff is recommending that the Board exercise this flexibility to transfer funds from Tier III programs into the unrestricted General Fund in order to maintain fiscal solvency in 2012-13. The precise programs and amounts for the proposed transfer were still being evaluated as this agenda went to press. The list of transfers, including amounts and proposed uses, will be provided to the Board under separate cover, and be made available for public review at that time.

ALTERNATIVES:

1. Conduct a public hearing and take testimony from the public.
2. Conduct a Board discussion on the programs and uses of the proposed transfers.
3. Approve the proposed transfers as recommended by staff.
4. Do not approve the proposed transfers as recommended by staff.

RECOMMENDATION: Alternative Nos. 1, 2, and 3.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 15, 2012

SUBJECT: C.2.i. APPROVE DISTRICT OF CHOICE REPORTING REQUIREMENTS

ACTION

ISSUE: The board will receive a report from staff related to the mandated reporting requirements set forth in Education Code 48313 for all District of Choice districts.

BACKGROUND: Education Code 48313 establishes specific reporting requirements for all districts who accept students through the District of Choice program. This report must be submitted to the local governing board no later than May 15 of each year and then disseminated to local adjoining districts, the county office of education, the State Superintendent and the Department of Finance following the board's review. The Education Code requires that the report show the number of requests into the district, the number granted, denied or withdrawn (and the reasons for denials), the number of pupils transferred into and out of the district, the race, ethnicity, gender, self-reported socioeconomic status, and the school district of residence of the transfers. In addition, the district is required to submit to adjoining districts information regarding the district's status as a school district of choice for the upcoming school year. Chart provided under separate cover.

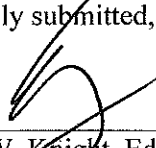
Staff will review with the board the report for the 2011-2012 school year and address any questions related to the information presented.

ALTERNATIVES:

1. Approve the District of Choice Summary Report to adjoining districts
2. Do not approve the District of Choice Summary Report to adjoining districts.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Iceland	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 20, 2012~~ ~~APRIL 17, 2012~~ MAY 15, 2012

**SUBJECT: C.3.a. APPROVE AMENDMENT TO BOARD POLICY 4140, 4240 –
BARGAINING UNITS– ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4140, 4240 – Bargaining Units?

BACKGROUND: Board Policy 4140, 4240 is being revised to reflect new law (AB 501) which expands the definition of “exclusive representative” to allow employees who are neither certificated nor classified employees to be represented and expands the definition of “public school employer” to include certain joint powers agencies so that employees of the JPA may be represented. Board Policy 4140, 4240 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4140, 4240 – Bargaining Units.
2. Do not amend Board Policy 4140, 4240 – Bargaining Units.
3. Adopt a modified version of the amendment to Board Policy 4140, 4240 – Bargaining Units.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(a)

Bargaining Units

The Governing Board recognizes the right of ~~public school~~ **district** employees to form bargaining units, select an employee organization as the exclusive representative of ~~their unit~~, and be represented by that organization in their employment relationship with the district. The Board is committed to negotiating in good faith **with recognized** employee organizations and respecting the rights of employees and **employee organizations**.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 - Role of the Board)

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

~~The Board shall negotiate only with the exclusive representative of each bargaining unit.~~
(Government Code 3543.3)

Neither the district nor the employee organization shall impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or non-membership in an employee organization. (Government Code 3543.5, 3543.6)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

The district may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. **The bargaining unit includes all supervisory employees.**
2. **The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.**

(cf. 4300 - Administrative and Supervisory Personnel)

(cf. 4301 - Administrative Staff Organization)

(cf. 4312.1 - Contracts)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(b)

For this purpose, supervisory employee means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of the authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Management and Supervisory Employees

Employees serving in a management, senior management, or confidential position shall not be represented by an exclusive representative. Such employees may represent themselves individually or may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions, but that organization shall not meet and negotiate with the district. *For this purpose:* (Government Code 3543.4)

However, the district may recognize a bargaining unit of supervisors if that unit includes all supervisory employees and if the unit does not represent the employee whom the supervisors supervise. (Government Code 3545)

Management, supervisory, and confidential positions shall be classified as follows: (Government Code 3540.1)

1. Management employees means any employee who has significant responsibilities for formulating district policies or administering district programs, and whose position is designated as a management position by the Board.

2. Supervisory employee means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment.

(cf. 4301 – Administrative Staff Organization)

32. Confidential employee means any employee who is required to develop or present management position with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management position.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(c)

Payment of Dues or Service Fee

Upon the written request of a recognized employee organization, the Superintendent or designee shall deduct the amount of the organization dues or the fair share service fee, determined in accordance with Government Code 3546, from the wages and salary of each employee represented by that employee organization and shall pay that amount to the employee organization. (Education Code 45060, 45168; Government Code 3546)

Any employee who is a member of a religious body whose traditional tenets or teachings include objection to joining or financially supporting employee organizations shall not be required to join, maintain membership in, or financially support any employee organization as a condition of employment. However, such an employee may be required to pay an amount equal to the service fee to a designated charitable fund. (Government Code 3546.3)

Each employee organization shall, within 60 days after the end of its fiscal year, provide the Board and the employees who are members of the organization with a detailed financial report consisting of a balance sheet and an operating statement. If the employee organization fails to provide the financial report, the board may issue an order compelling the organization to provide the financial report or any employee within the organization may petition the board for such an order. (Government Code 3546.5)

The Superintendent or designee may provide an employee organization with the home address and home telephone number of employees, except any employees performing law enforcement-related functions and any employees who provide written request that the information not be disclosed for this purpose. (Government Code 6254.3)

(cf. 1340 – Access to District Records)

Legal Reference:

EDUCATION CODE

45060-45061.5 Deduction of fees from salary or wage payment, certificated employees

45100.5 Senior management positions

45104.5 Abolishment of senior classified management positions

45108.5 Definitions of senior classified management employees

45108.4 Waiver of provisions of 45108.5

45168 Deduction of fees from salary or wage payment, classified employees

45220-45320 Merit system, classified employees

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

3540.1 Definitions

3543.4 Management position; representation

3545 Appropriateness of unit; basis

6254.3 Disclosure of employee contract information to employee organization

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(d)

6503.5 Joint powers agencies

53260-53264 Employment contracts

CODE OF REGULATIONS, TITLE 8

33015-33490 Recognition of exclusive representative; proceedings

33700-33710 Severance of established unit

34020 Petition to rescind organizational security arrangement

34055 Reinstatement of organizational security arrangement

COURT DECISIONS

County of Los Angeles v. Service Employees International Union, Local 721, (2011), 192 Cal.App.4th 1409

Management Resources:

CSBA PUBLICATIONS

Collective Bargaining DVD-ROM

~~Maximizing School Board Governance: Collective Bargaining~~

Before the Strike: Planning Ahead in Difficult Negotiations, 1996

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

Adopted: 1-25-78

Amended: 3-6-84, 7-23-85, 1-21-92, 9-17-02, 3-16-04, 4-15-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~APRIL 17, 2012~~ MAY 15, 2012

**SUBJECT: C3.b. APPROVE AMENDMENT TO BOARD POLICY 5111-
ADMISSION – First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5111 – Admission?

BACKGROUND: Board Policy 5111 is being revised to make the timeline for students to enroll in the school in their attendance area consistent with the timeline for intradistrict open enrollment established pursuant to BP 5116.1. Policy also reflects new Federal guidance clarifying that district may not adopt enrollment procedures based on the actual or perceived citizenship or immigration status of students or their parents/guardians. Board Policy 5111 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5111 – Admission.
2. Do not amend Board Policy 5111 – Admission.
2. Adopt a modified version of the amendment to Board Policy 5111 – Admission

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5111(a)

Admission

~~The Governing Board believes that all children should have the opportunity to receive educational services. Staff shall encourage parents/guardians to enroll all school-aged children in school.~~

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of students entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall ***verify the student's age, residency, and any other admission criteria*** ~~maintain procedures which provide for the verification of all entrance requirements specified in law and in Board policies and~~ ***administrative*** regulations.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 5111.1 - District Residency)

(cf. 5111.11 - Residency of Students in Foster Care)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5111.13 – Residency for Homeless Children)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5125 – Student Records)

(cf. 5141.22 – Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 – Health Screening for School Entry)

(cf. 6173 – Education for Homeless Children)

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education for Children of Military Families)

All resident students who are enrolling either in the school in their attendance area or in another district school shall be subject to the timeliness established by the Board in BP/AR 5116.1 – Intradistrict Open Enrollment. Nonresident students may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.

(cf. 5116.1 – Intradistrict Open Enrollment)

(cf. 5117 – Interdistrict Attendance)

(cf. 5118 – Open Enrollment Act Transfers)

The Superintendent or designee may admit to the ninth grade only those students who have graduated from eighth grade or who are recommended in writing by their eighth-grade principal as capable of profiting from high school instruction.

(cf. 5123 – Promotion/Acceleration/Retention)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5111(b)

Legal Reference:**EDUCATION CODE****46300** *Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten*

46600 Agreements for admission of pupils desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350 *Open Enrollment Act***48850-48859** *Educational placement of foster youth*

49076 Access to records by persons without written consent or under judicial order

49408 Information of use in emergencies

49700-49704 *Education of children of military families***HEALTH AND SAFETY CODE**

120325-120380 Immunization against communicable disease

121475-121520 Tuberculosis tests for pupils

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 42

11431-11435 McKinney Homeless Assistance Act

Management Resources:**CSBA PUBLICATIONS***Transitional Kindergarten, Issue Brief, July 2011***OFFICE OF CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS***Dear Colleague Letter, May 6, 2011***CDE MANAGEMENT ADVISORIES**

0900.09 Changes in law concerning eligibility for admission to kindergarten

WEB SITES**CSBA:** <http://www.csba.org>**California Department of Education:** <http://www.cde.ca.gov>**Office for Civil Rights, U.S. Department of Education:** <http://www2.ed.gov/about/offices/list/ocr>

Adopted: 5-14-78

Amended: 6-23-92, 9-17-02, 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~APRIL 17, 2012~~ MAY 15, 2012

**SUBJECT: C.3.c. APPROVE AMENDMENT TO BOARD POLICY 5131.7 –
WEAPONS AND DANGEROUS INSTRUMENTS –~~First~~ Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments?

BACKGROUND: Board Policy 5131.7 is mandated policy being updated to renumber legal cites pursuant to new law (SB 1080, 2010) effective January 1, 2012. Policy also deletes material specifying the term of the suspension or expulsion of students who violate this policy, which is repeated in AR 5144.1 – Suspension and/or Expulsion/Due Process Board Policy 5131.7 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments.
2. Do not amend Board Policy 5131.7 – Weapons and Dangerous Instruments.
3. Adopt a modified version of the amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(a)

Weapons And Dangerous Instruments

The Governing Board recognizes that students and staff have a right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

(cf. 0450 – Comprehensive Safety Plan)
 (cf. 51116.1 – Intradistrict Open Enrollment)
 (cf. 5131 – Conduct)
 (cf. 5144 – Discipline)
 (cf. 5138 – Conflict Resolution/Peer Mediation)

Possession of Weapons

The Board prohibits any student from possessing weapons, imitation firearms, or dangerous instruments **as defined in law and administrative regulation**, ~~of any kind~~ in school buildings, on school grounds or buses, or at a school-related or school-sponsored activities away from school, or while going to or coming from school.

Under the power granted to the Board to protect the safety of students, staff, and ~~the public~~ **others on district property** and to maintain order and discipline in the schools, any school employee is authorized to confiscate a **any prohibited** weapon, imitation firearm, or dangerous instrument from any student on school grounds.

Unless he/she has obtained prior written permission as specified below, ~~any a student who is determined to have brought~~ **possessing or threatening others with any weapon, dangerous instrument, or imitation firearm**, a firearm to school or possessed a firearm at school, as verified by a school employee, shall be **subject to suspension and/or expulsion in accordance with law**, expelled for not less than one year, except that the Board may set an earlier date for readmission on a case-by-case basis in accordance with Board policy and administrative regulation.
 (Education Code 48915; 20 USC 7151)

(cf. 5144 – Discipline)
 (cf. 5144.1 – Suspension and Expulsion/Due Process)
 (cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))

~~Students possessing or threatening others with a weapon, dangerous instrument or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations.~~

The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other **prohibited** weapon or dangerous instrument without permission, sells, or furnishes a firearm, or commits any act of assault with a firearm or other weapon. (20 USC 7151; Education Code 48902; Penal Code 245, 626.9, 626.10)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(b)

(cf. 3515.2 – Disruptions)

Advance Permission for Possession of a Weapon for Educational Use ~~Purposes~~

~~A student~~ **The parent/guardian of a student** who desires to possess a firearm, imitation firearm, or other prohibited weapon on school grounds for an educational purpose shall, at least five school days in advance of the planned possession, **submit a written request to** the principal prior permission from The student's parent/guardian shall provide written permission explaining **which explains** the planned use of the weapon and the duration. The student shall also submit a written explanation from the staff person responsible for the school-sponsored activity or class.

~~On a case-by-case basis,~~ The principal shall ~~determine whether to~~ **may** grant permission for such possession when **he/she determines that it is** necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, he/she shall provide the student and staff person with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal or designee grants permission, he/she shall take all necessary precautions to ensure the safety of all persons on schools grounds, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any weapon allowed shall be stored in a locked vehicle or in an appropriate, locked container before and after **it's authorized use.** ~~the educational activity.~~

A student granted permission to possess a weapon may be suspended and/or expelled if he/she possesses or uses the weapon inappropriately.

Possession of Pepper Spray

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas, or tear gas weapons such as pepper spray on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

(cf. 5125 – Student Records)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(c)

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The Superintendent or designee shall also inform staff, students and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

(cf. 5138—Conflict Resolution/Peer Mediation)

Legal Reference:

EDUCATION CODE

35291 Governing board to prescribe rules for discipline of the schools

48900 Grounds for suspension/expulsion

48902 Notification of law enforcement authorities

48915 Required recommendation for expulsions

48916 Readmission

49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon

417.4 Imitation firearm; drawing or exhibiting

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school or on school grounds; exception

653k Soliciting a minor to commit certain felonies

16100-17350 Definitions

~~12001 Control of deadly weapons~~

~~12020-12036 Unlawful carrying and possession of concealed weapons~~

~~12220 Unauthorized possession of a machine gun~~

~~12401-12404 22810-23025 Tear gas weapon (pepper spray)~~

~~12550-12555 BB devices and imitation firearms~~

25200-25225 Firearms, access to children

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 20

6301-7941 No Child Left Behind Act; especially:

7151 Gun-Free Schools Act

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

0401.01 Protecting Student Identification in Reporting Injurious Objects

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act, January 2004

WEB SITES

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lr/ss>

CSBA: <http://www.csba.org>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools: <http://www.ed.gov/about/offices/list/osdfs>

Adopted: 8-5-92

Amended: 9-17-02; 5-18-04, 9-18-07, 6-10-08, 9-21-10